

## Application for Access to BOSTES Data and Information

1. Applicant details	
Name of person(s) applying for access to data/information	
Applicant contact details	Email
	Telephone
	Fax
	Address for correspondence
Summary of applicant's research qualifications and experience	
Name of school/university/institute or organisation supporting the research	
Details of applicant's research supervisor	Name
	Position
	Telephone
	Email
Details of funding (if applicable)	
2. About the research project	
Title of research project	

<b>3. Data/Information requested from BOSTES (please attach)</b>
<p>Specific details of data and/or information requested from BOSTES and its preferred format should be attached to this application form.</p>

<b>4. Research proposal outline (please attach)</b>
<p>An outline of the research proposal should be attached to this application form indicating the:</p> <ul style="list-style-type: none"> <li>• description of research project</li> <li>• statement of purpose and educational value of proposed research</li> <li>• research questions or hypotheses</li> <li>• context and background for the research</li> <li>• overview of research methodology</li> <li>• methods for ensuring that appropriate ethical standards are maintained, including the anonymity and privacy of participants</li> <li>• copy of ethics approval</li> <li>• names of other organisations involved in the research (if applicable)</li> <li>• planned timeline for the research, including start and finish dates</li> <li>• intentions for publishing, sharing, using or disseminating research findings.</li> </ul>

<b>5. Endorsement by applicant's institution (please attach)</b>
<p>Evidence of endorsement of the research project by the applicant's institution should be attached to this application form.</p>

<b>6. Declaration</b>
<p>I, ....., agree to:</p> <ul style="list-style-type: none"> <li>• take appropriate action to ensure the privacy and security of all information and data obtained or created as part of the research project</li> <li>• notify BOSTES of any substantial changes to the timing, scope, methodology or any other significant aspect of the project</li> <li>• use the data/information provided only for the purposes I have identified</li> <li>• ensure the anonymity and confidentiality of individual persons, schools and educational sectors in reporting findings</li> <li>• acknowledge the provision of data/information by BOSTES</li> <li>• not imply that the project is endorsed by BOSTES</li> <li>• provide a report to BOSTES of the research findings at the conclusion of the research.</li> </ul>
<p>I, ....., declare the above information to be true and correct.</p> <p>Signature ..... Date ..... / ..... / .....</p>

Please email your application and attachments to [research@bostes.nsw.edu.au](mailto:research@bostes.nsw.edu.au) or post to:

Research Directorate  
Board of Studies, Teaching and Educational Standards  
GPO Box 5300  
SYDNEY NSW 2001

If you have any enquiries, please contact:

Research Directorate  
(02) 9367 8222  
[research@bostes.nsw.edu.au](mailto:research@bostes.nsw.edu.au)