

Official Notices

24 June 2005 – Vol 14 No 3

IMPORTANT

The information below is the Board's official advice to schools of the decisions it has taken, and should be acted upon as such. Please ensure the *Official Notices* are circulated to all teaching staff.

The decision or advice contained in each notice is effective immediately (that is, on and from the date of publication of this edition of *Official Notices*) unless another date is specified in the notice, in which case the effective date is the date so specified.

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2005 HSC – Final date for receipt at the Office of the Board of Studies of changes to Music and Drama options

**BOS
25/05**

Changes to Higher School Certificate Drama and Music Options must be submitted to the Office of the Board of Studies in writing by the school or student and countersigned by the principal. Changes to Drama and Music options **will not be accepted after Friday 10 June 2005**. All changes must be in writing and may be faxed to the Board on (02) 9367 8302 or (02) 9367 8482.

Contact: **Huong Tran (Music)**
(02) 9367 8105
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Stephen Dunlevey (Drama)
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Mandatory work placement component of industry curriculum frameworks and 'N' determinations

**BOS
26/05**

Principals and teachers of industry curriculum frameworks are reminded that the completion of mandatory work placement as outlined in Part A of the industry curriculum framework syllabuses is required for satisfactory course completion. Confirmation of entry notifies students of the requirement for mandatory work placement hours.

Non-completion of work placement is grounds for the withholding of the course. Schools are advised to follow the issuing of 'N' determination as outlined in the *ACE Manual* (11.4.1). Principals are advised to issue any warnings (minimum of two) as soon as possible so that there is sufficient time for the problem to be corrected.

Students who undertake a 240-hour course and then decide to exit the course prior to its completion must have satisfied the 120-hour course requirements and completed a minimum of 35 hours of work placement to be credentialled for the Preliminary or HSC 120-hour industry curriculum framework course.

Contact: **Barbara Basso**
Student Examination Support Officer
Examinations Branch
(02) 9367 8164
(02) 9367 8153



Minister's Young Designers Awards: Teachers of Technology (mandatory) entry details

**BOS
27/05**

Entries open on the BOS website from 18 July 2005.

Web address:
www.boardofstudies.nsw.edu.au/exhibitions/index.html

The optional brief for MYDA in 2005 focuses on sustainable development.

For further information please contact:

Jody Ziesel
Exhibition Coordinator
(02) 9367 8309
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School Certificate Australian History, Geography, Civics and Citizenship test, from 2006

**BOS
28/05**

The Australian History, Geography, Civics and Citizenship test from 2006 will consist of two sections: Australian History, Civics and Citizenship; and Australian Geography, Civics and Citizenship.

The test will draw from the mandatory courses in the revised (2003) Years 7–10 History and Geography syllabuses.

In the Australian History, Civics and Citizenship section of the test, questions will be based on topics 5, 6, 7 and 8 of the Stage 5 History (Mandatory) course, and Historical Skills.

In the Australian Geography, Civics and Citizenship section of the test, questions will be based on Focus Areas 5A3 and 5A4 of the Stage 5 Geography (Mandatory) course, and Geographical Tools and Skills.

Further information regarding the structure and format of the School Certificate tests for 2006 and beyond can be found on the School Certificate page of the Board's website, at

www.boardofstudies.nsw.edu.au/schoolcertificate/index.html

Effective: **2006 School Certificate test**

Contact: **Ann Commens**
Senior Assessment Officer, HSIE
(02) 9367 8218
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**Annual Reports from
Non-government Schools****BOS
29/05**

All non-government schools are required to produce publicly available 2004 annual school reports by 1 July 2005. Section 3.10.1 of the *Registered and Accredited Individual Non-government Schools (NSW) Manual* and 5.10.1 of the *Registration Systems and Member Non-government Schools (NSW) Manual* detail the annual reporting requirement.

During May, information was sent to all non-government schools to outline the process for submitting an electronic annual report to the Board of Studies. This information explained that the Board's website includes a facility for submitting annual reports online. This facility requires that schools have an online account with the Board with a unique User ID and PIN.

Where schools already have an online account for accessing Schools Online, the User ID and PIN for submitting an annual report will be the same as for Schools Online.

Other non-government schools will need to establish an online account with the Board by applying for a unique User ID and PIN. Non-government schools that have not received advice on how to establish an online account should contact the Registration Unit.

For schools that belong to a registration system, please follow any advice provided by the relevant system office.

Contact: **Kerry Sheehan**
 Senior Registration Officer
 Registration Unit
 (02) 9367 8422
 sheehan@boardofstudies.nsw.edu.au

Cumulative list of all Official Notices to date for 2005**Higher School Certificate**

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