

Official Notices

29 October 2007 – Vol 16 No 4

IMPORTANT

The information below is the Board's official advice to schools of the decisions it has taken, and should be acted upon as such. Please ensure the *Official Notices* are circulated to all teaching staff.

The decision or advice contained in each notice is effective immediately (that is, on and from the date of publication of this edition of *Official Notices*) unless another date is specified in the notice, in which case the effective date is the date so specified.

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**HSC Course Prescriptions for
Background Speakers courses:
Chinese, Indonesian, Japanese and
Korean**

**BOS
43/07**

The course prescriptions for the Chinese, Indonesian, Japanese and Korean Background Speakers courses 2009 to 2013 have been released and can be accessed on the Board's website at

www.boardofstudies.nsw.edu.au/syllabus_hsc

Schools are reminded that the study of texts prescribed for any HSC course may not begin before the completion of the Preliminary course. This applies to study in all Background Speakers Languages Preliminary courses. It also applies to the study of a prescribed text in another medium, such as the film of a novel. 'Study' of texts does not apply to attending performances during the Preliminary course of plays prescribed as HSC texts or to taking part in production of them.

Effective Commencement of 2009 HSC course

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**HSC Course Prescriptions for
Extension courses: Arabic,
Chinese, French, German, Indonesian,
Italian, Japanese, Modern Greek and
Spanish**

**BOS
44/07**

The course prescriptions for the HSC Arabic, Chinese, French, German, Indonesian, Italian, Japanese, Modern Greek and Spanish Extension courses 2009–2013 have been released and can be accessed on the Board's website at www.boardofstudies.nsw.edu.au/syllabus_hsc

Schools are reminded that the study of texts prescribed for any HSC course may not begin before the completion of the Preliminary course. This applies to study in all Languages Extension Preliminary courses. It also applies to the study of a prescribed text in another medium, such as the film of a novel. 'Study' of texts does not apply to attending performances during the Preliminary course of plays prescribed as HSC texts or to taking part in production of them.

Effective Commencement of 2009 HSC course

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**Implementation of the Revised
Stage 6 Arabic Beginners Syllabus**

**BOS
45/07**

The revised *Arabic Beginners Stage 6 Syllabus* (published in 2007) will be implemented for the Preliminary Course in 2008. The first HSC examination for the new syllabus will be in 2009. The current syllabus remains valid until that time and will be used for the 2007 and 2008 HSC examinations.

Please see the Board's website www.boardofstudies.nsw.edu.au/syllabus_hsc for detailed information.

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**Amendments to unit codes in
Metal and Engineering
Curriculum Framework:
Update of units of competency coding**

**BOS
46/07**

The National Training Information Service (NTIS) is undergoing redevelopment. As part of this redevelopment NTIS has instructed Manufacturing Skills Australia (MSA) – which is the industry skills council responsible – to reformat all units of competency codes in the MEM05 Metal and Engineering Training Package. The decimal point has been replaced with a zero and each new competency code now has five digits (for example, MEM3.1B is now MEM03001B, MEM11.20B is now MEM11020B and so on). There are no changes to the endorsed units of competency.

This means that unit of competency codes contained in the Stage 6 Metal and Engineering Curriculum Framework syllabus documents are now incorrect. In response to this the following will occur:

- *Schools Online* will be updated to the new unit codes: see <https://bosho.boardofstudies.nsw.edu.au/links/schoolsonline.html>
- a conversion table will be formulated and all Years 7–12 schools and TAFE NSW colleges will be notified via a broadcast fax
- Parts A and B of the syllabus documents will be amended and published on the Board's website www.boardofstudies.nsw.edu.au
- support material, including the support document, competency record and resource list, will also be amended and published on the Board's website.

Effective: **Immediately**

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New Automotive Curriculum Framework

**BOS
47/07**

Following advice to Schools, Colleges and Registered Training Organisations in March and August 2007, the Board wishes to confirm that the Automotive Curriculum Framework (approved September 2007) will be available from Year 11, 2008.

The first optional HSC examination based on the new Framework will be held in 2009.

Syllabus documents can be accessed on the Board of Studies website www.boardofstudies.nsw.edu.au All TAFE NSW colleges will receive a printed copy of the Syllabus Parts A and B during Term 4, 2007.

Effective: Immediately

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New Electrotechnology Curriculum Framework

**BOS
48/07**

Following advice to Schools, Colleges and Registered Training Organisations in March and August 2007, the Board wishes to confirm that the Electrotechnology Curriculum Framework (approved September 2007) will be available from Year 11, 2008.

The first optional HSC examination based on the new Framework will be held in 2009.

Syllabus documents can be accessed on the Board of Studies website www.boardofstudies.nsw.edu.au

Effective: Immediately

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New Retail Services (revised Retail) Curriculum Framework

**BOS
49/07**

Following advice to Schools, Colleges and Registered Training Organisations in December 2006, the Board wishes to confirm that the Retail Services Curriculum Framework (approved October 2007) replaces the Retail Curriculum Framework (approved June 1999, updated November 2002) from Year 11, 2008.

The HSC examination from 2009 onwards will be based on the new Retail Services Curriculum Framework.

The final Retail Operations HSC examination based on the existing 2002 Framework will be in 2008.

Syllabus documents will be available on the Board of Studies website at www.boardofstudies.nsw.edu.au. All Year 7–12 schools and TAFE NSW colleges delivering courses from the Retail Curriculum Framework, along with all teachers currently accredited to teach Retail Operations, will receive a printed copy of the Syllabus Parts A and B during Term 4, 2007.

Effective: Immediately

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Amendment – VET Stage 6 Accounting

**BOS
50/07**

As a result of changes to the Financial Services Training Package the following amendments have been made to the *Accounting Stage 6 Board Developed Course* (2006) syllabus:

- Pages 8 and 10:
 - update FNSICACC304A to read FNSICACC304B
 - update FNSICACC306A to read FNSICACC306B
 - update FNSICGEN305A to read FNSICGEN305B
 - update FNSICGEN302A to read FNSICGEN302B
 - update FNSACCT407A to read FNSACCT407B.
- Page 11, Section 7.1.1:
 - point 1: add the text ‘and the role Accounting Standards play in the accounting environment’
 - point 11: delete the text *depreciation entries* and replace with ‘entries for depreciation and disposal’.
- Page 12, Section 7.1.2:
 - second point under Depreciation: delete *method only* and replace with ‘reducing balance and units of use methods’
 - under Depreciation create a third point and add the text ‘record entries that flow from disposal of non-current (fixed) assets’
 - second point under Balance day adjustments: add the text ‘using direct method’ to the first sub-point
 - second point under Balance day adjustments: delete *and effect on doubtful debt provision* from the third sub-point.

Effective: Immediately

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**Addition of medical
administration units of
competency to the Business Services
Curriculum Framework**

**BOS
51/07**

The following additions have been made to Part A of the Syllabus of the *Stage 6 Business Services Curriculum Framework* (approved November 2001).

Page	Location	Added
9	Rationale, paragraph 7	or Certificate III in Business (Medical Administration) (BSB30704)
10	Table 1, row 8	BSB30704 Certificate III in Business (Medical Administration)
11	Paragraph 2	medical administration
	Paragraph 4	<ul style="list-style-type: none"> Statement of Attainment towards Certificate III in Business (Medical Administration) (BSB30704)
12	Table 2 (cont/d), last 4 rows	BSBMED201A Use basic medical terminology BSBMED202A Follow OHS policies and procedures in a medical office BSBMED302A Prepare and process medical accounts BSBMED305A Apply the principles of confidentiality, privacy and security within the medical environment
13	Table 3, last 4 rows	BSBMED201A Use basic medical terminology (30) BSBMED202A Follow OHS policies and procedures in a medical office (15) BSBMED302A Prepare and process medical accounts (30)
16	8.6 (table), last 4 rows	BSBMED305A Apply the principles of confidentiality, privacy and security within the medical environment (15)
	Course structure, paragraph 1	and Certificate III in Business (Medical Administration) (BSB30704)
17	Qualifications, paragraph 2	or Certificate III in Business (Medical Administration) (BSB30704)
24	12.4, 3rd dot point	or Certificate III in Business (Medical Administration) (BSB30704)

These additions are to enhance pathways available through the Framework and have been included in the Part A of the Syllabus available on the Board's website.

Effective: Immediately

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Amendment to Stage 6 English Prescriptions 2009–2012

**BOS
52/07**

Specific essays have been identified for the study of the text *The Justice Game* by Geoffrey Robertson in the recently released Stage 6 English Prescriptions 2009–2012 (Advanced Course).

The seven essays are:

- The Trials of Oz
- Michael X on Death Row
- The Prisoner of Venda
- Show Trials
- Diana in the Dock: Does Privacy Matter?
- Afterword: The Justice Game

Effective: Commencement of 2009 HSC course

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Rules and Procedures for 2008 Higher School Certificate Candidates

**BOS
53/07**

Copies of the *Rules and Procedures for 2008 Higher School Certificate Candidates* booklet are being distributed in Term 4 to secondary schools. Principals are asked to ensure that a copy of the booklet is provided to all 2008 HSC candidates. Candidates will be required to certify that they have read the Rules and Procedures when they sign their HSC Confirmation of Entry in 2008. Attention is drawn to the revised wording in Section 12 *Procedures relating to malpractice*.

All work presented in assessment tasks and external examinations (including submitted works and practical examinations) must be your own or must be acknowledged appropriately. Malpractice, including plagiarism, could lead to your receiving zero marks and **will*** jeopardise your HSC results.

[* *Emphasis added*]

Effective: HSC, 2008

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Registration and Accreditation of Individual Non-government Schools NSW

**BOS
54/07**

The *Education Act 1990* requires that the following applications be submitted from individual schools by 31 March 2008:

- applications for renewal of registration and, if applicable, accreditation where registration/accreditation expires at the end of 2008
- applications for registration and, if applicable, accreditation where initial registration/accreditation expires at the end of 2008
- applications for renewal of exemption from registration where exemption expires at the end of 2008
- applications for exemption from registration where exemption from initial registration expires at the end of 2008
- applications to commence new Years of schooling in existing registered/accredited schools in 2009
- applications to open new schools in 2009.

The requirements for registration and accreditation are detailed in the *Registered and Accredited Individual Non-government Schools (NSW) Manual*.

Applications may be made online. Copies of the application forms, the manual and information regarding making an online application are available on the Board's website: www.boardofstudies.nsw.edu.au by following the RANGS Online link.

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Registration and Accreditation of Systemic Non-government Schools NSW

**BOS
55/07**

The *Education Act 1990* requires that the following applications be submitted from Registration Systems by 31 March 2008:

- applications for renewal of registration and, if applicable, accreditation where the registration/accreditation of member schools expires at the end of 2008
- applications for registration and, if applicable, accreditation where the initial registration/accreditation of member schools expires at the end of 2008
- applications for renewal of exemption from registration where the exemption of member schools expires at the end of 2008

- applications for exemption from registration where exemption from initial registration of member schools expires at the end of 2008
- applications to commence new Years of schooling in existing registered/accredited member schools in 2009
- applications to open new member schools in 2009.

The requirements for registration and accreditation are detailed in the *Registration Systems and Member Non-government Schools (NSW) Manual*.

Applications may be made online. Copies of the application forms, the manual and information regarding making an online application are available on the Board's website www.boardofstudies.nsw.edu.au by following the *RANGS Online* link.

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Rules of the Board: Amendments BOS
to the Registered and Accredited 56/07
Individual Non-government

Schools (NSW) Manual and the Registration
Systems and Member Non-government Schools
(NSW) Manual

Under Section 131 of the *Education Act 1990* ('the Act') the *Registered and Accredited Individual Non-government Schools (NSW) Manual* and the *Registration Systems and Member Non-government Schools (NSW) Manual* (the manuals) constitute the rules set out by the Board in relation to the requirements for registration and accreditation.

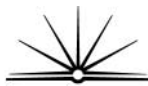
The Act requires that each responsible person for the school be of good character. This requirement is detailed in section 3.9.1 of the *Registered and Accredited Individual Non-government Schools (NSW) Manual* and section 5.9.1 of the *Registration Systems and Member Non-government Schools (NSW) Manual*.

Following a review, this section of the manuals has been revised with regard to contemporary regulatory practice. The Minister for Education and Training has approved the revised text to take effect immediately.

The web versions of the manuals have been updated with regard to this amendment. Please note that the web versions of the manuals are the most up-to-date manuals at any time. The manuals are accessible on the Board's website at www.boardofstudies.nsw.edu.au/manuals

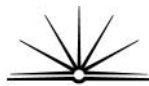
The rules, as constituted in the current web versions of the manuals, take effect immediately.

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Cumulative list of all Official Notices to date for 2007**Higher School Certificate**

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School Certificate

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Registration and Accreditation of Non-government Schools

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