

Official Notices

August 1999 — Vol 8 No 6

IMPORTANT

The information below is the Board's official advice to schools of the decisions it has taken, and should be acted upon as such. Please ensure the *Official Notices* are circulated to all teaching staff.

Topics covered by Official Notices in this issue



HSC Examinations

Community and Family Studies Stage 6	BOS 38/99
1999 Higher School Certificate Italian 2/3 Unit (Common) Written Examination.....	BOS 39/99
1999 Higher School Certificate Indonesian 2/3 Unit (Common) Written Examination.....	BOS 40/99
1999 Higher School Certificate Spanish 2/3 Unit (Common) Written Examination.....	BOS 41/99
Classical Ballet — Correction to the 1998 HSC Examination Report	BOS 42/99
Guidelines for the Delivery of Vocational HSC Courses by Registered Training Organisations Other than Schools or TAFE	BOS 43/99
Approved Scientific Calculators – Higher School Certificate Examinations 1999	BOS 44/99



School Certificate

1998 School Certificate English-literacy Test Objective Response Answers.....	BOS 45/99
1999 School Certificate Tests in English-literacy, Mathematics, Science and Trial Test in Australian History, Geography, Civics and Citizenship.....	BOS 46/99



Information

Distinction Courses 2000: Expressions of Interest	BOS 47/99
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**Community and Family Studies Stage 6****BOS
38/99**

The recent release of the *Community and Family Studies Stage 6 Syllabus* has resulted from the evaluation and revision of the *Life Management Studies 2 Unit and 3 Unit Related Syllabus*.

At its 18 May meeting the Board of Studies considered the new syllabus and agreed that *Community and Family Studies* is the most appropriate title.

Enquiries: **Paul Hewitt,**
Inspector PDHPE
(02) 9367 8156
Tracey Cross,
Senior Curriculum Officer PDHPE
(02) 9367 8256

**1999 Higher School Certificate Italian 2/3 Unit (Common) Written Examination****BOS
39/99**

The Board advises that the answers to Question 3 and Question 4 in Section II: Writing Skills in the Italian 2/3 Unit (Common) Written Examination will now be written in **separate** Writing Booklets.

Effective: **1999 HSC and onwards**
Contact Nos: **(02) 9367 8304**
(02) 9367 8039
(02) 9357 8152

**1999 Higher School Certificate Indonesian 2/3 Unit (Common) Written Examination****BOS
40/99**

The Board advises that the marks for Section I: Reading Skills in the Indonesian 2/3 Unit (Common) Written Examination will only be shown as a total mark for the Section. Marks for individual questions within the Reading Skills Section of the paper will not be indicated.

Effective: **1999 HSC and onwards**
Contact Nos: **(02) 9367 8304**
(02) 9367 8039
(02) 9367 8152

**1999 Higher School Certificate Spanish 2/3 Unit (Common) Written Examination****BOS
41/99**

The Board advises that the answers to Section II: Writing Skills in the Spanish 2/3 Unit (Common) Written Examination will be written in a separate writing booklet and **not** in the Examination Paper.

Effective: **1999 HSC and onwards**
Contact Nos: **(02) 9367 8304**
(02) 9367 8039
(02) 9367 8152

**Classical Ballet — Correction to the 1998 HSC Examination Report****BOS
42/99**

In Question 2 of the 1998 HSC examination in Classical Ballet 2/3 Unit (Common) Related Studies — Core Paper candidates were asked to comment on a work performed by the Sydney Dance Company.

The *1998 HSC Classical Ballet Examination Report* for this question included the statement that 'some candidates could not relate to the Sydney Dance Company but marks were given for the quality of discussion of the main points of the question.'

After the completion of marking, it was determined that knowledge of the Sydney Dance Company was outside the requirements of the Classical Ballet syllabus. Accordingly, the weighting of Question 2 was set to zero and the marks allocated elsewhere in the paper.

Contact: **Kevin Ford**
Examinations and Certification Branch
(02) 9367 8298
ford@boardofstudies.nsw.edu.au

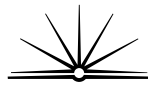
**Guidelines for the Delivery of Vocational HSC Courses by Registered Training Organisations Other than Schools or TAFE****BOS
43/99****Introduction**

These guidelines have been developed by the NSW Vocational Education Dual Accreditation Committee (VEDAC) which includes representatives of the Board of Studies, VETAB, the Department of Education and Training, the Catholic Education Commission and the Association of Independent Schools. They are intended to provide guidance to schools and training organisations regarding provision of HSC Vocational Education and Training (VET) courses by Registered Training Organisations other than schools or TAFE. They should form the basis of formal contractual arrangements between schools and Registered Training Organisations.

These guidelines are an update of the version issued as Official Notice 57/98 in the December 1998 *Board Bulletin*.

Guidelines**1. To whom do these guidelines apply?**

These guidelines apply to Registered Training Organisations contracted by government or non-government schools to deliver accredited VET courses as part of the NSW Higher School Certificate. Schools delivering VET courses and TAFE colleges delivering courses for the HSC are not included in this definition.



2. Can Registered Training Organisations, other than schools or TAFE, deliver the Higher School Certificate?

No. The *Education Act 1990* precludes any institution other than a government school, registered and accredited non-government school or TAFE college from offering the Higher School Certificate. Registered Training Organisations may, however, on behalf of schools, deliver VET courses or parts of courses that contribute to the HSC. Courses/course components delivered by RTOs for the Higher School Certificate must meet the requirements of the Board of Studies.

3. What Course Approval is Required for a VET HSC Course?

The Board of Studies is required either to develop or to endorse all courses for the Higher School Certificate. In addition, VET HSC courses must either be based on endorsed Training Packages or have accreditation from the Vocational Education and Training Accreditation Board (VETAB). RTOs can only enter into arrangements to deliver a VET course for the HSC where the course has been developed or endorsed by the Board for HSC purposes.

4. Is VETAB Registration Required for Delivery of VET HSC Courses?

Yes. All VET HSC courses must be delivered by a Registered Training Organisation (RTO). The Registered Training Organisation must have current VETAB registration and it must be within the RTO's scope (as agreed by VETAB) to deliver the particular course/course component. Schools should confirm VETAB registration and scope by sighting the certificate(s) issued by VETAB to the RTO. Further information on registration can be obtained from the following website <http://www.anta.gov.au.ntis> or by phoning VETAB on (02) 9244 5335.

5. What are the Responsibilities of the School when using a Registered Training Organisation?

The school retains overall responsibility for monitoring course delivery and for duty of care while students are participating in courses conducted by a Registered Training Organisation.

The school is also responsible for providing information to the Board of Studies for assessing, reporting and credentialling of the course.

This includes student entries, data collection forms and advice regarding 'U' awards. The school must notify the RTO of Board of Studies requirements in respect of :

- course delivery
- assessment
- satisfactory completion of the HSC
- reporting and credentialling.

6. What about Copyright for Vocational HSC Courses?

The Board of Studies makes its syllabuses freely available to schools but cannot sub-license use by other providers where copyright of components is held by another agency. As part of the registration process VETAB will need to be satisfied that the RTO has permission from the agency holding copyright of the training package or modules used in the course.

7. How is Work Placement Organised?

Where a school contracts an RTO to deliver a vocational HSC course, the work placement component of the course must still be undertaken. RTOs may be contracted to organise and/or supervise work placements. Such arrangements must be in accordance with any requirements for work placement prescribed by the school and/or school system/authority.

8. What Documentation of Student Achievement is Required?

The student's home school retains responsibility for communicating with the Board of Studies for the purpose of HSC reporting and credentialling of all vocational courses.

For all Framework courses, and other courses where units of competency are identified, providers must advise the school(s), in writing, as to which units of competency have been successfully achieved by each student. In all other cases, providers must advise the school(s) in writing in terms of modules successfully completed by each student.

9. Who Issues the VET Credential?

Arrangements for the issuing of VET credentials as part of the Higher School Certificate are currently under review. Further advice will be provided when arrangements are finalised.

In all cases, schools are required to advise the Board of units of competency/modules successfully completed by all students in all VET courses irrespective of the course provider, with the exception of TAFE delivered courses. This is to enable the Board to confirm course completion details for HSC purposes, to archive the data, and to provide information for state and national data collection purposes.

10. What about Insurance?

Providers must show proof of public liability insurance cover for students to attend courses on their premises or any premises subject to the provider's management and control. The provider must indemnify the school/school system against any liability for injury to a student at their premises.

Effective: Immediately

Contact: (02) 9367 8203 or (02) 9367 8424



**Approved Scientific Calculators
– Higher School Certificate
Examinations 1999**

**BOS
44/99**

As detailed in Official Notice BOS 10/99 (*Board Bulletin* Vol 8 No 2), the list of approved Scientific Calculators for the Higher School Certificate Examinations in 1999 was reduced by removing those calculators approved prior to 1992.

Schools were able to apply for the re-approval of any calculator deleted, and for the addition of other calculators to the list, provided that such requests were received by 2 July 1999.

Consequently, the following list of approved Scientific Calculators for the Higher School Certificate Examinations has been compiled and is final. The list applies to the 1999 HSC only.

Please note this list of approved calculators does not apply to the School Certificate Tests. Information regarding the use of calculators in the School Certificate Tests may be found in Official Notice BOS 9/99 (*Board Bulletin* Vol 8 No 2).

Effective: Immediately

Contact No: (02) 9367 8233

Scientific Calculators Approved for use in the Board's Higher School Certificate Examinations 1999

ACME		CASIO	fx-100S	CITIZEN	SR165
AURORA	SC170S	CASIO	fx-100V	HENNING DYNE.	HD9000
AURORA	TC611	CASIO	fx-115	HEWLETT-PACKARD	HP45
CANON	F400	CASIO	fx-115D	MICRONTA	EC-4039
CANON	F402	CASIO	fx-115M	MICRONTA	EC-4041
CANON	F602	CASIO	fx-115N	SHARP	EL-506
CANON	FS400	CASIO	fx-115S	SHARP	EL-509A
CANON	FS402	CASIO	fx-115V	SHARP	EL-509G
CASIO	fx-39	CASIO	fx-120	SHARP	EL-509L
CASIO	fx-82	CASIO	fx-250HS	SHARP	EL-509S
CASIO	fx-82A	CASIO	fx-300V	SHARP	EL-520G
CASIO	fx-82B	CASIO	fx-350H	SHARP	EL-520L
CASIO	fx-82C	CASIO	fx-350HA	SHARP	EL-531
CASIO	fx-82D	CASIO	fx-350TL	SHARP	EL-531D
CASIO	fx-82L	CASIO	fx-550	SHARP	EL-531G
CASIO	fx-82LB	CASIO	fx-550S	SHARP	EL-531GH
CASIO	fx-82SX	CASIO	fx-570	SHARP	EL-531LH
CASIO	fx-82 NASER	CASIO	fx-570A	SHARP	EL-531P
CASIO	fx-82 SUPER	CASIO	fx-570C	SHARP	EL-531RH
CASIO	fx-82TL	CASIO	fx-570S	SHARP	EL-540G
CASIO	fx-85	CASIO	fx-580	SHARP	EL-553
CASIO	fx-85M	CASIO	fx-911S	SMART	2
CASIO	fx-85N	CASIO	fx-990	TANDY	EC4014
CASIO	fx-85S	CASIO	fx-991	TANDY	EC4031
CASIO	fx-85SA	CASIO	fx-991H	TANDY	EC4032
CASIO	fx-85V	CASIO	fx-991M	TEXAS	TI-30X
CASIO	fx-85VH	CASIO	fx-991S	TEXAS	TI-34
CASIO	fx-100	CASIO	fx-992S	TEXAS	TI-36X
CASIO	fx-100A	CASIO	fx-992VB	TRULY	107
CASIO	fx-100B	CEDAR	SC-502	TRULY	107A
CASIO	fx-100C	CITIZEN	SR35N		
CASIO	fx-100D	CITIZEN	SR70		



**1998 School Certificate
English-literacy Test Objective
Response Answers**

**BOS
45/99**

For the information of schools the answers to the objective response questions in the Reading/Viewing Section of the 1998 School Certificate English-literacy Test are printed below.

Part A Feature Article “Big Things”

1	C	7	C
2	A	8	B
3	B	9	False
4	A	10	True
5	A	11	False
6	D	12	False

Part C Short Story “Home Game” Cloze Passage

16	B	19	D
17	D	20	C
18	B		

Part D Short Article “The Coat Of Arms”

24	C	27	B
25	C	28	D
26	A	29	B

Part E Speech Peter Garrett

30	D	40	A
31	C	41	B
32	D	42	A
33	A	43	D
34	B	44	B
35	A	45	A
36	D	46	B
37	D	47	C
38	C	48	A
39	C	49	D

Contact No. : (02) 9367 8110



**1999 School Certificate Tests in
English-literacy, Mathematics,
Science and Trial Test in
Australian History, Geography,
Civics and Citizenship**

**BOS
46/99**

As a consequence of an evaluation of the 1998 School Certificate Tests and Trial Tests, the Board wishes to provide the following information in regard to the 1999 School Certificate Tests in English-literacy, Mathematics, and Science and the Trial Test in Australian History, Geography, Civics and Citizenship.

English-literacy Test 1999

1. Changes to the School Certificate English-literacy Test Scope Statement

The School Certificate English-literacy Test Scope Statement, issued to schools in February 1998, has been amended in regard to Section 2: Writing, to allow for the testing of more than one extended written response.

2. Changes to the format of School Certificate English-literacy Test 1999

Section 1: Reading/Viewing

Candidates should allow **80 minutes** to answer questions in Section 1: Reading/Viewing.

There will no longer be a separate Stimulus Booklet.

The stimulus material for each part of Section 1: Reading/Viewing, will be integrated. Candidates will have a number of Booklets containing stimulus material with related questions for Section 1.

One piece of stimulus material will be in colour.

There will be ONE short answer part in Section 1: Reading/Viewing.

Blue or black pen is to be used to answer questions for ALL sections of the test including the completion of answers on the separate Reading/Viewing Answer Sheet. Candidates are advised NOT to use a pencil to answer questions on any section of the test.

Section 2: Writing

Section 2: Writing will comprise TWO parts requiring candidates to write on TWO different topics in TWO different forms for TWO different audiences and purposes.

Candidates should allow **40 minutes** to complete responses in Section 2: Writing.

One writing task will have a suggested working time of 15 minutes and a suggested length of at least 150 words. A separate Question and Answer Booklet will be provided for this part.

The other writing task will have a suggested working time of 25 minutes and a suggested length of at least 250 words. A separate Question and Answer Booklet will be provided for this part.

There will be NO internal choice in either of the writing tasks. Candidates will be required to write on a compulsory topic in a given form, for a particular audience and purpose, for each separate writing task.

Contact No: (02) 93678110

Mr G Levy

Senior Assessment Officer, English

Mathematics Test 1999

Changes to the format of the School Certificate Mathematics Test 1999

Section 1 and Section 2 – Part A will contain questions that may be in either multiple-choice or free-response format. The multiple-choice questions that have one correct answer will be grouped together at the beginning of each of these Sections, and candidates will be required to answer these on a separate Answer Sheet.

The free response and multiple-choice questions which may have more than one correct answer will follow, and candidates will be required to answer these questions on a second Answer Sheet.

Candidates will be provided with FOUR Answer Sheets, two for each of Section 1 and Section 2 - Part A. The Answer Sheets will have the candidate's Centre Number and Student Number pre-printed on them. A small number of free-response questions will be placed at the end of the Section 2 – Part A Booklet. Candidates will be required to answer these questions in the Section 2 - Part A Booklet.

Section 2 Part – B will contain 5 free-response questions. Candidates will be required to answer these questions in spaces provided in the Section 2 - Part B Question and Answer Booklet.

Materials provided to candidates for the Mathematics Test.

Sample Questions and Formulae Booklet

Section 1 Question Booklet

Section 1 Answer Sheet 1

Section 1 Answer Sheet 2

Section 2 Calculator Envelope

Section 2 – Part A Question and Answer Booklet

Section 2 – Part A Answer Sheet 1

Section 2 – Part A Answer Sheet 2

Section 2 – Part B Question and Answer Booklet

Contact No: (02) 93678233

Mr C Thompson

Senior Assessment Officer, Mathematics.

Science Test 1999

The Test paper will comprise TWO equally weighted Sections each with a suggested time of 45 minutes.

Section 1

Section 1 – Part A will contain multiple-choice questions.

Section 1 – Part B will contain short-response questions.

All questions for Section 1 – Parts A and B will be in the Section 1 Question Booklet.

Candidates will be provided with TWO Answer Sheets, one for each of Section 1 – Parts A and B. The Answer Sheets will have the candidate's Centre Number and Student Number pre-printed on them.

Candidates will be instructed to answer the questions in Section 1, Parts A and B using either a blue or black pen.

The Part A Answer Sheet will have four response ovals, corresponding to the alternatives A, B, C and D, for each question. Candidates will select the alternative that best answers the question and fill in the matching response oval completely.

The Part B Answer Sheet will have boxes in which candidates are to write their answers to some questions.

For these questions, answers must be written from left to right, using block letters for words and numbers for numerical answers. Decimal points and negative signs must be clearly shown in separate boxes. More boxes than may be required to answer the question may be provided. Unused boxes should be left blank.

Other questions in Part B may require candidates to complete their answers on diagrams.

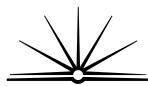
Section 2

Section 2 will focus on assessing candidates' abilities to demonstrate achievement of outcomes best assessed through questions requiring written response answers.

Section 2 will consist of THREE Parts – C, D, and E.

There will be a SEPARATE Question and Answer Booklet for each Part.

Each Part may comprise one or more questions. The marks for each Part will be shown on the front page of the Question and Answer Booklet. The marks for each question will be shown at the beginning of each question.



Candidates will be required to answer in the space provided. Answers should be written using a blue or black pen. Diagrams in Section 2 should be completed using a pencil.

A calculator may be used in both Sections of the Test.

Materials provided to candidates for the Science Test

Section 1 – Parts A and B Question Booklet

Section 1 – Part A Answer Sheet

Section 1 – Part B Answer Sheet

Section 2 – Part C Question and Answer Booklet

Section 2 – Part D Question and Answer Booklet

Section 2 – Part E Question and Answer Booklet

Contact No: (02) 93678403

Ms C Del Gallo

Senior Assessment Officer, Science

Australian History, Geography, Civics and Citizenship Trial Test 1999

The 1999 School Certificate Australian History, Geography, Civics and Citizenship Trial Test will be based on the 1992 Years 7–10 syllabuses in History and Geography.

Some schools will have taken up the option to use the new 1998 edition Stage 5 History (mandatory) and Geography (mandatory) syllabuses for Year 10 this year. To allow these schools to participate, the content and outcomes selected from the 1992 syllabuses are compatible with the content and outcomes of the new syllabuses.

Section 1 of the trial test will consist of multiple choice questions (Part A) and free response questions (Part B) derived from mandatory Australian History Questions 1, 3 and 4 as they relate to the following topics: Australia and World War I (Gallipoli campaign and the Anzac legend; Aspects of the homefront); and Australia and World War II (The New Guinea Campaign).

The Stage 5 skills and knowledge outcomes being tested will be selected from those identified on pages 6 and 7 of the 1992 History Years 7–10 syllabus.

Source material will not necessarily be provided for all questions in Section 1 but many questions will require students to not only use their own knowledge and skills but also the sources provided on pages 1 to 4 of the Stimulus Booklet.

Section 2 of the trial test will consist of multiple-choice questions (Part C) and free-response questions (Part D) derived from the four mandatory Australian Geography themes: Australia – Place and Space; Australian Environments; Australian Communities; and Australia in its Regional and Global Context.

The Stage 5 skills and knowledge outcomes being tested will be selected from those identified on pages 8, 9, 13, 15, 17, and 19 of the 1992 Geography Years 7–10 syllabus.

All Section 2 questions will require students to apply their knowledge and understanding of Australian environments and communities as well as use source material provided on pages 5 to 8 of the Stimulus Booklet.

Source material for Australian History and Australian Geography will be contained in a single Stimulus Booklet.

Contact No: (02) 9367 8218

Dr P Brown

Senior Assessment Officer, HSIE



**Distinction Courses 2000:
Expressions of Interest**

**BOS
47/99**

The Government's White Paper on reforms for the Higher School Certificate, *Securing Their Future*, determined that Distinction Courses for high ability students would be replaced by university undergraduate courses to be studied while students are still at school. Work is progressing on university extension courses with the aim of making these available in 2001 for students who have undertaken accelerated programs in relevant subject areas.

The White Paper indicated that the Government would maintain Distinction Courses until the new arrangements with universities were established.

Accordingly, the Distinction Courses Program will be offered again in 2000.

Appropriate students should be encouraged to consider the study of Distinction Courses while they are available. To have successfully completed a Distinction Course will continue to merit a significant place in a student's curriculum vitae (CV).

Distinction Courses are challenging, high-level HSC courses for gifted and talented HSC accelerants. They consist of 2 units of study, which are additional to the required 11 units of study for the 2000 HSC. A student who has accelerated may be doing 7 or 8 units of HSC courses in the final year, having already completed 3 or 4 units a year in advance. This allows for a 2 Unit Distinction Course to be included in the student's

program. As a general rule, a student may only undertake one Distinction Course. Results in Distinction Courses can be counted towards the calculation of the Universities Admission Index (UAI).

Distinction Courses are delivered by universities through distance education, including compulsory residential schools. They provide an opportunity for a type of study that HSC students may otherwise not gain.

They are offered in areas outside the range of existing HSC courses, thus providing a broader perspective across key learning areas and preparation for future university study. In 2000 the University of New England will deliver the Philosophy Distinction Course while Charles Sturt University will deliver Cosmology and Comparative Literature.

A pattern of high student achievement has continued since the Distinction Courses were introduced in 1994. In 1998 over 85 per cent of Distinction Course students were awarded Distinction or High Distinction assessments by the universities teaching their courses, and all students received attractive offers for university placement in 1999.

The established criteria for selection of students for study of an HSC Distinction Course in 2000 are:

- completion of one HSC course at the highest possible level (in most cases at 3 unit level) a year ahead of the student's cohort;
- presentation for the HSC examination in the accelerated course the year prior to the year in which the Distinction Course is to be taken;
- outstanding achievement in the accelerated course at the HSC examination;
- evidence of a pattern of high achievement in all courses undertaken in 1999. Copies of the student's academic reports in all subjects will be required with the final application in December;
- a report from the student's school that clearly indicates the suitability of the student for Distinction Course study and which might include comments on the student's specific academic strengths; other strengths including creativity; ability as a self-motivated independent learner; research skills; communication skills; personal initiative and leadership skills; relevant achievements within the school community; relevant achievements in the wider community;
- a supportive recommendation from the principal indicating the student's potential for undertaking the chosen Distinction Course.

There may be cases, however, where a student does not appear to meet the selection criteria as stated yet possesses personal qualities, abilities and aspirations and is demonstrating a level of performance and achievement which taken together suggest that the student is especially gifted and talented. In such cases a submission may be made through the school principal to the Board of Studies requesting special consideration for acceptance as an applicant for the Distinction Courses Program.

It should be noted that there are no prerequisites that apply specifically to Philosophy, Comparative Literature or Cosmology.

Formal application for entry to a Distinction Course follows the submission of an Expression of Interest and subsequent attendance at a Distinction Courses Information Day for prospective students, which is to be held at the University of Sydney on Friday 19 November 1999. The receipt of an Expression of Interest will serve as a preliminary indication of interest in attending the Information Day.

It would be appreciated if principals would approach those students who may be eligible for Distinction Course study in 2000 and invite them to complete an Expression of Interest on the form provided and submit it to reach the Office of the Board of Studies no later than 1 September 1999.

Detailed information about the Distinction Courses Program can be obtained from the Board's publication *Higher School Certificate Distinction Courses: An Information Book* which was issued to all schools, government and non-government, in 1995. Information is also available from the Board's website <http://www.boardofstudies.nsw.edu.au>

Contact: Phone (02) 9367 8106
Fax (02) 9367 8478

Distinction Courses 2000 Expression of Interest

Following discussions with my school principal about the requirements for entry to an HSC Distinction Course, I wish to register my expression of interest in undertaking a Distinction Course in 2000.

(Students should print all information in block letters)

<p>Preferred Course (delete two to indicate your tentative choice)</p>	<ul style="list-style-type: none"> • Philosophy • Comparative Literature • Cosmology
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Personal Details	
Surname	
Given Names	
Home Address	
Date of Birth.....	Gender M/F.....Tel No
Student number	Fax no

School Details	
Name of Principal	
Name of School	
Address.....	
Tel No	Fax No.....

Study Details 1999 Courses		
Title of Course	Unit/Level of Study	Preliminary or HSC
Proposed 2000 Courses		
Title of Course	Unit/Level of Study	Preliminary or HSC

I understand that this response also registers my interest in attending a Distinction Courses Information Day to be held in Sydney on 19 November following the end of the HSC examination program.

Signed:

Principal's Comment
Signed:Date:

Please return by 1 September 1999 to Mr Trevor Harrison, Senior Project Officer, Planning and Development Branch, Board of Studies, GPO Box 5300, Sydney, NSW 2001. (Fax (02) 9367 8478)

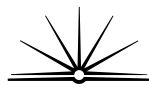
Cumulative List of all Official Notices to date for 1999

School Certificate

School Certificate English – Literacy Test 1999.....	BOS 8/99	Vol 8 No 2
Use of Calculators in School Certificate Tests, 1999	BOS 9/99	Vol 8 No 2
Status of Mathematical Investigations in the Mathematics Years 9–10 Syllabus.....	BOS 16/99	Vol 8 No 3
1998 School Certificate English-literacy Test Objective Response Answers.....	BOS 34/99	Vol 8 No 5
1998 School Certificate Australian History, Geography, Civics & Citizenship Trial Test Objective Response Answers	BOS 35/99	Vol 8 No 5
1998 School Certificate Mathematics Test Answers to multiple choice questions.....	BOS 36/99	Vol 8 No 5
1998 School Certificate Science Trial Test Section 1 Answers.....	BOS 37/99	Vol 8 No 5
1998 School Certificate English-literacy Test Objective Response Answers.....	BOS 45/99	Vol 8 No 6
1999 School Certificate Tests in English-literacy, Mathematics, Science and Trial Test in Australian History, Geography, Civics and Citizenship.....	BOS 46/99	Vol 8 No 6

HSC Examinations

1999 HSC: English 2 Unit General, 2/3 Unit Related – Poetry.....	BOS 1/99	Vol 8 No 1
1999 HSC: English 3 Unit (Additional) – Contemporary Australian Drama.....	BOS 2/99	Vol 8 No 1
1999 HSC: English 3 Unit (Additional) – Shakespearean Comedy.....	BOS 3/99	Vol 8 No 1
Japanese 3 Unit Examination Specifications	BOS 4/99	Vol 8 No 1
Modern Greek 2 Unit Z Examination Specifications.....	BOS 5/99	Vol 8 No 1
Latin 1999 HSC Examination Specifications.....	BOS 6/99	Vol 8 No 1
Latin 2000 HSC Course Prescriptions.....	BOS 7/99	Vol 8 No 1
Approved Scientific Calculators Higher School Certificate Examinations 1999	BOS 10/99	Vol 8 No 2
The Common Section 1 Literature Question in the HSC English 2/3 Unit and HSC 2 Unit General Examination Papers 1999.....	BOS 11/99	Vol 8 No 2
1999 Higher School Certificate Japanese 3 Unit Speaking Examination.....	BOS 12/99	Vol 8 No 2
1999 Higher School Certificate Japanese 2 Unit Z (Accelerated)	BOS 13/99	Vol 8 No 2
Engineering Science 2/3 Unit HSC Examination – Prescribed Topics 2000	BOS 14/99	Vol 8 No 2
Higher School Certificate Industrial Technology Examination 1999	BOS 17/99	Vol 8 No 3
Higher School Certificate Music and Visual Arts Option Collection Forms	BOS 18/99	Vol 8 No 3
Higher School Certificate English 2 Unit General, 2/3 Unit Related.....	BOS 20/99	Vol 8 No 4
Higher School Certificate English 2 Unit General — Poetry	BOS 21/99	Vol 8 No 4
Higher School Certificate Chemistry 2 Unit and Science 3/4 Unit	BOS 22/99	Vol 8 No 4
Higher School Certificate Computing Studies Glossary of Terms, Third Edition	BOS 23/99	Vol 8 No 4
Board of Studies Official Notice 11/99 rescinded	BOS 24/99	Vol 8 No 4
New Higher School Certificate Transition Arrangements and Discontinued Stage 6 Courses	BOS 28/99	Vol 8 No 5
1999 Higher School Certificate Indonesian 2/3 Unit (Common) Written Examination	BOS 29/99	Vol 8 No 5
1999 Higher School Certificate Spanish 2 Unit Z Listening Examination	BOS 30/99	Vol 8 No 5
2000 Higher School Certificate Visual Arts Recommended Areas of Study	BOS 31/99	Vol 8 No 5
1999 Higher School Certificate English 2 Unit General — Poetry.....	BOS 32/99	Vol 8 No 5
1999 Higher School Certificate Chemistry 2 Unit, Science 3/4 Unit	BOS 33/99	Vol 8 No 5
Community and Family Studies Stage 6	BOS 38/99	Vol 8 No 6
1999 Higher School Certificate Italian 2/3 Unit (Common) Written Examination.....	BOS 39/99	Vol 8 No 6
1999 Higher School Certificate Indonesian 2/3 Unit (Common) Written Examination.....	BOS 40/99	Vol 8 No 6
1999 Higher School Certificate Spanish 2/3 Unit (Common) Written Examination.....	BOS 41/99	Vol 8 No 6
Classical Ballet — Correction to the 1998 HSC Examination Report	BOS 42/99	Vol 8 No 6
Guidelines for the Delivery of Vocational HSC Courses by Registered Training Organisations Other than Schools or TAFE	BOS 43/99	Vol 8 No 6
Approved Scientific Calculators – Higher School Certificate Examinations 1999	BOS 44/99	Vol 8 No 6



English

The Common Section 1 Literature Question in the HSC English 2/3 Unit
and HSC 2 Unit General Examination Papers 1999 (see BOS 11/99 Vol 8 No 2)
Robert Gray, *New and Selected Poems*, Out of Print Edition and
Amendment to the Poem *Late Ferry*.....BOS 19/99 Vol 8 No 3

Languages Other Than English

1999 Higher School Certificate Japanese 3 Unit Speaking Examination (see BOS 12/99 Vol 8 No 2)
1999 Higher School Certificate Japanese 2 Unit Z (Accelerated) (see BOS 13/99 Vol 8 No 2)

Technological and Applied Studies

Engineering Science 2/3 Unit HSC Examination – Prescribed Topics 2000 (see BOS 14/99 Vol 8 No 2)

Information

TAFE Delivered Vocational HSC Courses for Schools Exclusions 1999BOS 15/99 Vol 8 No 2
Higher School Certificate Distinction Courses in 2000BOS 25/99 Vol 8 No 4
Electronics and Furnishing Content Endorsed Courses for 2000.....BOS 26/99 Vol 8 No 4
Applications for Vocational School-Designed Board Endorsed Courses
to Commence in 2000BOS 27/99 Vol 8 No 4
Distinction Courses 2000: Expressions of InterestBOS 47/99 Vol 8 No 6

Attention

Board of Studies Official Notice 11/99 rescinded (see BOS 24/99 Vol 8 No 4)

