

Official Notices

March 2000 — Vol 9 No 1

IMPORTANT

The information below is the Board's official advice to schools of the decisions it has taken, and should be acted upon as such. Please ensure the *Official Notices* are circulated to all teaching staff.

Topics covered by Official Notices in this issue



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**Common Questions for the 2000
Higher School Certificate
English 2/3 Unit (Common) and
2 Unit General Papers** **BOS
1/00**

The Board advises that in 2000 the common questions for HSC English 2/3 Unit (Common) and 2 Unit General will be:

Paper 1 The Writing Question
Paper 2 Section 1 Literature

**Contact no: (02) 9367 8110
G Levy**



**English 3 Unit Related, 2000
— Utopias and Anti-utopias** **BOS
2/00**

Clarification of edition for set texts

The Board advises that the prescribed edition of *Virtual Light*, Bantam, 1993, is no longer available.

A suitable available edition of the text is *Virtual Light*, Penguin, 1994.

Schools are reminded of the instruction on p 43 of the 98/99 *KLA Handbook Stage 6 English*: 'Specific editions of the set texts are listed. Schools, however, may use any suitable edition of the text selected. Where a text is quoted in an examination it will be from the listed edition.'

Effective: Immediately
**Contact No: (02) 9367 8276
Inspector of English
(02) 9367 8147
Curriculum Officer**



**2000 Higher School Certificate
Advice Line** **BOS
3/00**

In 2000 the Higher School Certificate Advice Line will support the following subjects:

Ancient History	Legal Studies
Business Studies	Mathematics – all courses
Computing Studies	Modern History
Economics	PDHPE

English - all courses	Science – all courses
General Studies	Studies of Religion
Geography	Visual Arts

Employment of Advisers

The Board of Studies wishes to advise that application forms for Advice Line Advisers were despatched to all New South Wales high schools and colleges of TAFE in the week beginning 28 February 2000.

Applications are sought from suitably qualified teachers in the subjects/subject areas listed above.

Subject to the number of applications received, it is anticipated that Advice Line Advisers will be appointed for two to three shifts Monday to Friday and one or two shifts on the weekend.

Preference will be given to applicants teaching the course to Year 12 students in 2000.

The rate of pay of Advisers will be that of Senior Marker. It should be noted that funding is not available for relief. Funding will not be available for travel from country areas.

The closing date for Advice Line Adviser applications is Friday, 24 March 2000.

Application forms and further information can be obtained by contacting the Office of the Board of Studies on: (02) 9367 8226 or (02) 9367 8183.

Subject Coordinators Expressions of Interest

Expression of Interest forms were despatched to all NSW high schools and colleges of TAFE in the week beginning Monday, 14 February 2000.

Expressions of Interest for the position of Subject Co-ordinator were due on Friday, 3 March 2000.

Operations Managers

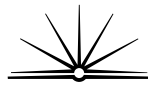
Applications for the position of Operations Manager were due on Friday, 3 March 2000.

Inquiries in relation to Advice Line Advisers, Subject Coordinators and Operations Managers positions should be directed to the Office of the Board of Studies on: (02) 9367 8226 or (02) 9367 8183.



**Approved Scientific Calculators
Higher School Certificate
Examinations 2000** **BOS
4/00**

The Board advises that a number of scientific calculators formerly approved for use in the Higher School Certificate examinations have been removed from the Board's list of approved calculators. This process commenced in 1998, with the removal of



those calculators approved prior to 1991. The following calculators (approved prior to 1993) have been removed and do not appear on the current list of approved calculators for the 2000 Higher School Certificate examinations:

CANON	F402
CASIO	fx-82LB
CASIO	fx-300V
CITIZEN	SR70
SHARP	EL531P
TANDY	EC4032

Note that those calculators removed from the list of approved calculators and subsequently re-approved remain on the list for a further period of three years.

The scientific calculators on page 4 of the Official Notices are the only models currently approved for use in the Higher School Certificate examinations in 2000.

Schools may apply for the re-approval of any calculator deleted, and for the addition of other calculators to the list, provided that such requests are received by June 30, 2000.

Requests received after this date will not be considered for the current year.

Any request must be accompanied by:

- a copy of the manufacturer's specifications; or
- a clear photocopy of the keyboard of the calculator, showing the brand and model number.

The list of approved calculators, including any calculators added to this list, is available on the Board's website (www.boardofstudies.nsw.edu.au). A final list will be published in the *Board Bulletin* and in the *Presiding Officers Handbook*, issued to Presiding Officers for the Higher School Certificate examinations.

Features of approved calculators

In addition to the features of a basic (four operation) calculator, a scientific calculator may include some or all of the following:

- fraction keys (for fraction arithmetic)
- a percentage key
- a π key
- memory access keys
- an EXP key and a sign change (+/-) key
- square (x^2) and square root ($\sqrt{\quad}$) keys
- logarithm and exponential keys (base 10 and base e)
- a power key (a^x , x^y or similar)
- trigonometrical function keys with an INVERSE key for the inverse functions (ie sin, cos, tan)
- a capacity to work in both degree and radian

mode

- a reciprocal key ($1/x$)
- permutation and/or combination keys (nP_r , nC_r)
- cube and/or cube root keys
- parentheses keys
- statistical operations such as mean and standard deviation
- metric or currency conversion.

Features that are not permitted

Calculators with the following features will not be approved:

- programmable (any calculator that can have a sequence of operations stored and then executed automatically is considered programmable and hence not allowed)
- capable of storing alphanumeric data input by a user (this does not exclude calculators with memories that are used to store intermediate numerical results obtained during calculations and required later)
- capable of storing, manipulating or graphing functions entered in symbolic form (this includes calculators with a graphic display capacity)
- capable of performing 'hard-wired' symbolic manipulations such as differentiation, definite integration, and the solutions of equations
- capable of performing 'hard-wired' numerical routines for operations such as addition of algebraic expressions, binomial expansion, symbolic differentiation.

General requirements

All calculators must meet the following criteria:

- battery or solar powered
- hand-held
- silent (except in approved cases for blind candidates).

Calculators that allow modules to be plugged in are permitted only if they meet all the above requirements, and all plug-in modules are removed.

Instruction booklets on the operation of calculators are not permitted in the examination centre. Candidates are expected to familiarise themselves with the calculator's operation beforehand.

Calculators must have been switched off for entry into the examination centre.

These requirements apply also to any ruler, pen, watch or other item with a built-in calculator function.

Effective: Immediately

Contact: Chris Thompson
(02) 9367 8233

Scientific Calculators Approved for use in the Board's Higher School Certificate Examinations 2000

ACME		CASIO	fx-570A
AURORA	SC170S	CASIO	fx-570C
AURORA	TC611	CASIO	fx-570S
CANON	F400	CASIO	fx-580
CANON	F602	CASIO	fx-911S
CANON	FS400	CASIO	fx-911W
CANON	FS402	CASIO	fx-990
CASIO	fx-39	CASIO	fx-991
CASIO	fx-82	CASIO	fx-991H
CASIO	fx-82A	CASIO	fx-991M
CASIO	fx-82B	CASIO	fx-991S
CASIO	fx-82C	CASIO	fx-992S
CASIO	fx-82D	CASIO	fx-992VB
CASIO	fx-82L	CEDAR	SC-502
CASIO	fx-82SX	CITIZEN	SR35N
CASIO	fx-82 NASER	CITIZEN	SR165
CASIO	fx-82 SUPER	HENNING	
CASIO	fx-82TL	DYNE	HD9000
CASIO	fx-85	HEWLETT	
CASIO	fx-85M	-PACKARD	HP6S
CASIO	fx-85N	HEWLETT	
CASIO	fx-85S	-PACKARD	HP45
CASIO	fx-85SA	MICRONTA	EC-4039
CASIO	fx-85V	MICRONTA	EC-4041
CASIO	fx-85VH	SHARP	EL-506
CASIO	fx-100	SHARP	EL-509A
CASIO	fx-100A	SHARP	EL-509G
CASIO	fx-100B	SHARP	EL-509L
CASIO	fx-100C	SHARP	EL-509S
CASIO	fx-100D	SHARP	EL-520G
CASIO	fx-100S	SHARP	EL-520L
CASIO	fx-100V	SHARP	EL-531
CASIO	fx-115	SHARP	EL-531D
CASIO	fx-115D	SHARP	EL-531G
CASIO	fx-115M	SHARP	EL-531GH
CASIO	fx-115N	SHARP	EL-531LH
CASIO	fx-115S	SHARP	EL-531RH
CASIO	fx-115V	SHARP	EL-540G
CASIO	fx-115WA	SHARP	EL-553
CASIO	fx-120	SMART	2
CASIO	fx-250HS	TANDY	EC4014
CASIO	fx-350H	TANDY	EC4031
CASIO	fx-350HA	TEXAS	TI-30X
CASIO	fx-350TL	TEXAS	TI-34

CASIO	fx-550	TEXAS	TI-36X
CASIO	fx-550S	TRULY	107
CASIO	fx-570	TRULY	107A



**2000 School Certificate
Science Test**

**BOS
5/00**

The 2000 School Certificate Science Test will be based on the *Science Years 7-10 Syllabus*, which was approved by the Secondary Schools Board (1984) and amended in 1989.

The 2000 School Certificate Science Test will have the same format as the 1999 School Certificate Science Test.

The Test paper will comprise TWO equally weighted Sections each with a suggested time of 45 minutes.

Section 1

Section 1 – Part A will contain multiple-choice questions.

Section 1 – Part B will contain short response questions.

All questions for Section 1, Parts A and B, will be in the Section 1 Question Booklet.

Candidates will be provided with TWO answer sheets, one for each of Section 1, Parts A and B. Candidates will be instructed to answer the questions in Section 1, Parts A and B using either a blue or black pen.

The Part A Answer Sheet will have four response ovals, corresponding to the alternatives A, B, C, and D for each question. Candidates will select the alternative that best answers the question and fill in the matching response oval completely.

The Part B Answer Sheet will have boxes in which candidates are to write their answers.

Answers must be written from left to right, using block letters or numbers. Decimal points and negative signs must be shown in separate boxes. More boxes than may be required to answer the question may be provided. Unused boxes should be left blank.

Section 2

Section 2 will focus on assessing candidates' abilities to demonstrate achievement of outcomes best assessed through questions requiring written response answers.

Section 2 will consist of THREE parts, parts C, D, and E.

There will be a SEPARATE Question and Answer Booklet for each part.

Each part may comprise one or more questions. The marks for each part will be shown on the front page of the Question and Answer Booklet. The marks for each question will be shown at the beginning of each question.

Candidates will be required to answer in the spaces provided. Answers should be written using a blue or black pen. Diagrams should be completed using a pencil.

A calculator may be used in both Sections of the Test.

Materials provided to candidates for the Science Test

Section 1 Parts A and B Question Booklet

Section 1 Part A Answer Sheet

Section 1 Part B Answer Sheet

Section 2 Part C Question and Answer Booklet

Section 2 Part D Question and Answer Booklet

Section 2 Part E Question and Answer Booklet

Contact No : (02) 9367 8403

Ms Christine Del Gallo

Senior Assessment Officer, Science



**2000 School Certificate
English-literacy Test**

**BOS
6/00**

The Board advises that the 2000 School Certificate English-literacy test will have the same format as the 1999 English-literacy test. As was the case in 1998 and 1999 there will not be a Listening Section in the test in 2000.

There will be one piece of colour stimulus material.

Contact no: (02) 93678110

G Levy



**1999 School Certificate
English-literacy Test Objective
Response Answers**

**BOS
7/00**

For the information of schools the answers to the objective response questions in the Reading/Viewing Section of the 1999 School Certificate English-literacy Test are printed below.

Part A - Poem

1	C	5	D
2	A	6	B
3	A	7	C
4	D	8	B

Part B - Short Story

9	C	17	D
10	B	18	A
11	D	19	B
12	A	20	C
13	B	21	D
14	C	22	False
15	C	23	True
16	A	24	False

Part C - Pamphlet Cloze Passage

25	A	28	B
26	C	29	A
27	D		

Part D - Feature Article

30	C	38	D
31	A	39	C
32	C	40	C
33	D	41	B
34	B	42	D
35	A	43	A
36	D	44	B
37	C		

Contact No : (02) 9367 8110



Scope Statement:
2000 Trial School Certificate Test in Australian History, Geography, Civics and Citizenship

BOS 8/00

The 2000 Trial School Certificate Test in Australian History, Geography, Civics and Citizenship will be based on the Stage 5 History (Mandatory) and Geography (Mandatory) courses in the 1998 syllabus. Civics and Citizenship is integrated in the History and Geography syllabuses in the HSIE key learning area to ensure that all students develop the knowledge, understanding, skills, values and attitudes necessary for personal competence and responsible participation in Australian society.

Civics and Citizenship is not a separate entity. It flows from the study of key features of Australia's physical and human geography, and the study of Australia's political, social and cultural history.

The key Civics and Citizenship concepts embedded in both the History and Geography Stage 5 syllabus content are listed in the table below:

The Civics and Citizenship themes to be embedded in the 2000 test will be:

- Cultural Identity and Cultural Diversity
- Equality
- Justice.

These themes and related course content from the History and Geography syllabuses provide a context for students to demonstrate achievement of course outcomes.

The test does not aim to assess all outcomes fully. It will assess a range of outcomes across each syllabus.

The test will be in two sections:

- Section 1 – Australian History (incorporating civics and citizenship), and
- Section 2 – Australian Geography (incorporating civics and citizenship).

Section 1 will be based on the Stage 5 History (Mandatory) course.

Section 1 is divided into two parts, Part A and Part B, as specified on page 50 of the History Syllabus.

Part A will be based on Topic 3 Australia between the Wars, and Topic 5 Post-war Australia to the 1970s.

Part B will consist of questions drawn from the five focus issues specified on page 22 of the History syllabus.

Section 2 will be based on the Stage 5 Geography (Mandatory) course.

The Australian Geography section of the test will be based on:

- Geographical tools
- Geographical skills
- The four Stage 5 Australian Geography focus areas are outlined on page 28–32 of the Geography syllabus.

Contact No: (02) 9367 8218
Chris Graham
Senior Assessment Officer, HSIE

Australian Identities	Rights and Responsibilities	Decision-making and Democratic Processes
Identity – self, family, community Significant Australians, national symbols, celebrations, popular images Conventions: religious, linguistic, cultural Cultural identities Cultural diversity National heritage: natural and built environments Population composition and changes Work Citizenship Global citizenship	Rights: human, civil and legal rights Freedom of speech and action Responsibilities: human, civic, legal, economic, environmental Ethics Equality Prior occupation Rules and laws	The importation of European law Law courts: local, state, federal, international Justice Law enforcement Changes to rules and laws: lobby groups, popular protests, referenda Conflict Democracy: elections, mandates Government: types, democratic and non-democratic Federation, the Constitution of the Commonwealth of Australia Government functions Politics



**School Certificate
Mathematics Test**

**BOS
9/00**

The Board wishes to advise principals and teachers of Mathematics of changes to the format of the School Certificate Mathematics Test for 2000 and thereafter. These changes result from a review of the 1999 Mathematics Test and will provide a simpler structure for candidates.

Section 1, the non-calculator section, will consist of free-response questions to be answered in the spaces provided in the test paper. The use of boxes, in which answers were to be placed on an answer sheet, will be discontinued. Questions will have spaces in which to show working and answers as appropriate.

Section 2, Part A will consist of 50 single-answer multiple-choice questions which are to be answered on an answer sheet provided.

Section 2, Part B will now include five multiple-choice questions which may have more than one correct answer. This question type will not appear in Section 1 or Section 2, Part A. The last four questions in Section 2, Part B will remain free-response questions of a problem-solving nature. These questions will consist of three to five parts, similar to questions in Section 2, Part B of past School Certificate Mathematics Tests.

Questions requiring the completion of diagrams may appear in Section 1 and/or Section 2, Part B. Revised School Certificate Mathematics Test Specifications are included below. The School Certificate Mathematics Test Scope Statement, which includes the School Certificate Mathematics Test Specifications, has been revised and is available on the Board's website (www.boardofstudies.nsw.edu.au).

School Certificate Mathematics Test Specifications, 2000 and thereafter

The Mathematics test will consist of two written sections of 2 hours total working time. Candidates will be allowed 30 minutes working time on Section 1 and 90 minutes working time on Section 2.

A short break will be allowed following the expiry of working time for Section 1. During this period responses to Section 1 will be collected and preparations made for the commencement of Section 2. Students are to remain seated in the Examination Room during this period.

Section 1 (25 marks)

Calculators are not to be used.

All questions will be in free-response format.

All questions are compulsory.

All answers to this Section must be written in the spaces provided in the test paper.

Section 2 (75 marks)

Calculators may be used.

All questions are compulsory.

The section will consist of two parts, A and B.

Part A (50 marks)

All questions will be in single-answer multiple-choice format.

All answers to this Part must be recorded on the answer sheet provided.

Part B (25 marks)

There will be NINE questions.

The first FIVE questions are worth 1 mark each and are multiple-choice questions that may have more than one correct answer.

The next FOUR questions are worth 5 marks each and require free-response answers.

All answers to this part must be written in the spaces provided in the test paper.

**Contact: Chris Thompson
(02) 9367 8233**



Music Years 7-10 Outcomes

**BOS
10/00**

The Board advises that objectives and outcomes for the Stages 4 and 5 Syllabus in Music Years 7-10 have been revised. These objective and outcome statements are published on the Music Work Samples — Programming and Assessment in Music 7-10 CD-ROM, recently dispatched to all secondary schools. In addition to this, the revised objective and outcome statements can be found on the Board of Studies website, www.boardofstudies.nsw.edu.au.

**Effective: 2000 Onwards
Contact No: (02) 9367 8030
Jay McPherson**



***Application deadline to sit
HSC/SC Overseas/Interstate***

**BOS
11/00**

Each year a small number of NSW students are approved to sit for the Higher School Certificate Examinations and the School Certificate Tests overseas or interstate. Applications to sit the Higher School Certificate/School Certificate written examinations at an overseas or interstate location in 2000 must be received by April 14 2000, and accompanied by the appropriate fees. The Board will only consider late applications in exceptional circumstances. Late applications will incur an additional late fee.

Effective: 1st January 2000

**Contact: Venesser Oakes
Examination Support Section
(02) 9367 8225
Oakes@boardofstudies.nsw.edu.au**



***2000 School Certificate and
Higher School Certificate
Marking***

**BOS
12/00**

Employment of Markers

The Board of Studies wishes to advise that application forms for markers were dispatched in the week beginning 28 February to all NSW high schools and colleges of TAFE.

Marking of the 2000 School Certificate Tests and Higher School Certificate Examinations will take place for varying periods between July and November. The marking venue for each subject/course is listed on individual application forms.

Each applicant from 1999 had been sent a personalised marker application form in 2000. These forms are computer-generated, based on the 1999 applications. It is not a guarantee of employment for 2000 nor is it limiting last year's applicants to apply for the same subject.

As a general guide, three years' experience teaching the subject/course in NSW at the appropriate secondary level would be regarded as a minimum requirement for appointment as a School Certificate or Higher School Certificate marker. The minimum number of years teaching is

dependent upon the pool of applicants in the particular subject/course. A successful applicant is also expected to have recent experience in teaching the course.

Please note: Due to the anticipated clashes between the School Certificate and Higher School Certificate marking schedules, applicants will be asked to indicate in priority order their preference to mark either the School Certificate Tests or Higher School Certificate Examinations. If there are sufficient successful applicants listing a subject as their first priority, no further consideration will be given to applicants listing that subject as their second, third etc priority. Applicants are encouraged to list as their first priority the subject they are most qualified to mark.

The closing date for marker applications is Friday, 17 March 2000. Application forms and further information can be obtained by contacting the Office of the Board of Studies on: (02) 9367 8226 and (02) 9367 8183.

2000 and/or 2001 Supervisors of Marking Expressions of Interest

The Board of Studies seeks expressions of interest from highly experienced markers for appointment to the positions of Supervisors of Marking for the 2000 School Certificate Tests and Supervisors of Marking for 2000 and/or 2001 Higher School Certificate Examinations.

The closing date for expressions of interest for the positions of Supervisor of Marking was Friday, 25 February 2000. However, late applications will be accepted until Friday, 3 March 2000.

The Supervisors of Marking for the New HSC in 2001 will have a significant role in the development of marking schemes for the 2001 HSC examinations during 2000 and 2001. Expressions of interest are therefore sought from suitably qualified applicants who wish to be considered for any of the following:

Supervisor of Marking for 2000 HSC and 2001 HSC or

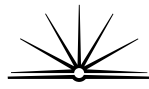
Supervisor of Marking for 2000 HSC only or

Supervisor of Marking for 2001 HSC only.

Expression of Interest forms were dispatched to all NSW high schools and colleges of TAFE during the week beginning 14 February 2000.

A list of subjects/courses for which Supervisors of Marking are required is attached to the Expression of Interest forms.

The Supervisor of Marking is responsible to the Director, Examinations and Certification. Duties may include:



- Review of marker applications and recommendations to the Board of Studies for the appointment of markers;
- nomination of applicants for appointment as Senior Markers;
- development and application of a comprehensive marking plan;
- briefing, direction and supervision of markers, and monitoring of their consistency and progress;
- the accurate and timely marking of all scripts in accordance with principles, standards and procedures established by the Board of Studies;
- liaison with the HSC Consultative Committee in collaboration with representatives of the Examination Committee to establish the final patterns of examination marks in the subject/course;
- preparation of the Examination Report and other reports as requested by the Director, Examinations and Certification.

For 2001 the Supervisor of Marking will be involved at an earlier stage of the examination and marking process in recognition of the move to standards referenced assessment for the New HSC. This earlier involvement will assist the development of marking plans and the more effective process of briefing markers. This will require the Supervisors of Marking's involvement in the:

- planning and development of an examination brief based on the specifications in the syllabus;
- development of marking guidelines.

Appointment as Supervisor of Marking is an annual appointment for the duties associated with the preparation for and marking of the School Certificate tests and Higher School Certificate examinations. Re-appointment as a Supervisor of Marking is not automatic. All previously appointed Supervisors of Marking must apply in each year that they seek to be considered for the position.

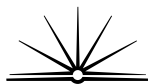
As the planning and training process for the marking of the New HSC in 2001 will commence this year, it will be necessary for the Board of Studies to appoint Supervisors of Marking for 2000 and also make appointments for 2001. In selecting applicants consideration will be given to enable continuity between the 2000 and 2001 examinations where possible. In general no applicant may be appointed to the position (or another Supervisor of Marking position in the same subject area) for a period in excess of 5 years. In

some instances this policy may need to be balanced with a need for continuity, especially in view of the introduction of the New HSC in 2001.

Expression of Interest forms and further information can be obtained by contacting the Office of the Board of Studies on: (02) 9367 8226 or (02) 9367 8183.

Expression of Interest forms can also be downloaded from the following Internet address:

www.boardofstudies.nsw.edu.au



Cumulative List of all Official Notices to date for 1999

School Certificate

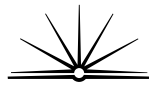
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HSC Examinations

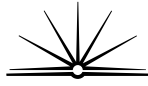
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