

Training Package	Entertainment (CUE03)	HSC Requirements and Advice
Unit code	Unit title	HSC Indicative Hours
CUECOS303A	Modify, repair and maintain costumes	20

Competency field	Visual Communication – Costume
Unit descriptor	This unit describes the skills and knowledge required to assist in altering, repairing and maintaining costumes for any production within the cultural industries. No licensing, legislative, regulatory or certification requirements apply to this unit at the time of endorsement.
Application of the unit	This unit describes the skills and knowledge required to alter, repair and maintain costumes under the supervision of senior costume personnel for any production within the cultural industries. It includes fundamental sewing and costume maintenance techniques.
Prerequisite units	Nil
Employability skills	This unit contains employability skills.

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit	Context of and specific resources for assessment	Method of assessment
<p>Evidence of the following is <u>essential</u>:</p> <ul style="list-style-type: none"> ability to assess costumes for maintenance or repair and to ensure quality of finished costume ability to use techniques to repair and restore costumes to optimum condition knowledge of different repair and maintenance techniques for different types of fabrics and costumes. <p>This unit of competence applies to a range of industry sectors. The focus of assessment will depend on the industry sector. Assessment must be customised to meet the needs of the particular sector in which performance is being assessed. Assessment should only address those variable circumstances, listed in the range of variables statements, which apply to the chosen context.</p>	<p>Assessment <u>must</u> ensure:</p> <ul style="list-style-type: none"> access to a range of equipment typically found within a wardrobe department and as listed in the Range Statement of this unit (including industrial sewing machines) access to an environment where different types of costumes can be modified, repaired and maintained within commercially realistic timeframes access to costumes requiring modification, repair or maintenance access to appropriate learning and assessment support when required the use of culturally appropriate processes, and techniques appropriate to the oracy, language and literacy capacity of the assessee and the work being performed. 	<p>The following assessment methods are appropriate for this unit:</p> <ul style="list-style-type: none"> case studies and problem solving exercises to determine ability to respond appropriately to different repair and modification needs evaluation of costumes repaired, maintained or modified by the candidate oral questioning/interviewing to assess knowledge of fabric types and different sewing techniques review of portfolios of evidence and third party workplace reports of on-the-job performance by the candidate. <p>Holistic assessment with other units relevant to the industry sector, workplace and job role is recommended, for example:</p> <ul style="list-style-type: none"> CUECOR02C Work with others CUECOS302A Dress performers.

Required Skills and Knowledge

This section describes the skills and knowledge required for this unit.

Required skills

- literacy skills sufficient to interpret production documentation, costume labels and costume care instructions
- planning and organising skills sufficient to maintain production documentation and transfer information
- problem solving skills sufficient to identify/apply appropriate testing techniques
- teamwork skills sufficient to work as part of a production team and seek guidance from appropriate work colleagues
- technical skills sufficient to carry out costume maintenance and repairs to required workplace standards.

Required knowledge

- basic sewing techniques, including hand sewing and the manipulation of fabric through a sewing machine
- broad knowledge of cleaning agents and the effect they have on a range of fabrics/materials, including those that are fragile and easily damaged
- broad knowledge of costume repair techniques and their applications
- different roles/responsibilities of people working within a wardrobe department
- OHS requirements for the safe use of sewing machines and other equipment
- the use, properties and care of different fabrics and materials regularly used in making costumes and how they react to laundering, dry cleaning or spot cleaning
- typical labelling and storage systems for costumes.

Element	Performance Criteria	Range Statement
1 Complete simple costume alterations.	1.1 Set up and adjust equipment and work station in accordance with workplace procedures or construction requirements, ensuring <i>appropriate and compatible equipment</i> and accessories are used.	<p>The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. <i>Bold italicised</i> wording, if used in the performance criteria, is detailed below.</p> <p>Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.</p> <p><i>Appropriate and compatible equipment</i> may include:</p> <ul style="list-style-type: none"> • dressmaker’s dummies • glue guns • industrial/domestic irons and steamers • scissors • tools (eg wire cutters, bolt cutters, hammers, pliers) • washing machines and dryers.
	1.2 Complete simple <i>costume modifications</i> in accordance with requirements for quality, personal safety and speed of work.	<p><i>Costume modifications</i> may include:</p> <ul style="list-style-type: none"> • hemming • maintaining the standard of the overall costume • repairing closures • repairing fabric tears/seams • replacing buttons and trimmings • replacing parts of costumes (eg cuffs, collars, linings) • taking in/letting out.
	1.3 Inspect sewn pieces, identify any faults and take action to rectify any faults according to workplace procedures or construction requirements.	
2 Undertake repairs.	2.1 Assess <i>costumes</i> and liaise with <i>relevant personnel</i> to determine requirements for repairs.	<p><i>Costumes</i> may include:</p> <ul style="list-style-type: none"> • accessories • character costumes • contemporary wear • corsetry • costume jewellery • dance wear • female, male, child and animal costumes • hard and soft sculpture costumes • millinery • padding

Element	Performance Criteria	Range Statement
		<ul style="list-style-type: none"> • period costumes • pre-production toiles • tailored costumes • undergarments. <p><i>Relevant personnel</i> may include:</p> <ul style="list-style-type: none"> • costume designer • costume production staff • other specialist staff • wardrobe department personnel • wardrobe supervisor/manager.
	2.2 Prepare costumes, materials and equipment in an appropriate manner for repairs.	
	2.3 Complete repairs to restore costumes to optimum condition.	
3 Launder, press or otherwise service costumes.	3.1 Inspect costume components and determine appropriate laundering, press or servicing process.	
	3.2 Identify and rectify any faults, spots or marks using appropriate equipment and/or chemicals.	
	3.3 Wash and press any costumes in accordance with the care instructions for the fabric, ensuring that delicate or problem fabrics are serviced with care.	
	3.4 Make necessary arrangements for the special laundering or dry cleaning of costumes and document the dispatch and collection of costumes.	
	3.5 Ensure that costumes are accurately labelled, coded and stored in accordance with <i>workplace or production requirements</i> .	<p><i>Workplace or production requirements</i> may include:</p> <ul style="list-style-type: none"> • costume making, eg: <ul style="list-style-type: none"> - basic styles (pants, shorts, skirts, blouses) - hand made or machine sewn - tailoring • production environments such as: <ul style="list-style-type: none"> - dressing room

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		<ul style="list-style-type: none"> - on location (interior, exterior) - outside broadcast - stage/theatre/venue - studio • special handling • stocks (eg brush, dry-cleaning fluid, dulling spray, glues, safety pins, starch, water sprays) • timing and speed • types of laundering such as: <ul style="list-style-type: none"> - airing and sanitising - dry cleaning - shoe cleaning - spot cleaning - washing and drying • types of production, eg: <ul style="list-style-type: none"> - commercials - documentaries - feature films - filmed events or performances - live events/entertainment/performance - live or pre-recorded television productions - music video - short films - stage performances - television productions of any type (eg music, drama, comedy, variety, sport).
	3.6 Complete documentation in accordance with workplace or production requirements.	