

Training Package	Entertainment (CUE03)	HSC Requirements and Advice
Title	Apply a general knowledge of staging to work activities	
Unit code CUESTA05A	Unit Descriptor This unit describes the skills and knowledge required to provide assistance with the installation of staging under direct supervision. As such it includes a general knowledge of stage geography, staging equipment and staging terminology plus basic stage preparation and set positioning.	HSC Indicative Hours 10

Evidence Guide			
Underpinning skills and knowledge	Linkages to other units	Resource requirements	HSC Requirements and Advice
<p>Assessment must include evidence of essential knowledge of, and skills in, the following areas:</p> <ul style="list-style-type: none"> • role of staging personnel within the overall production and interrelationship with other production personnel • stage geography and terminology, including upstage, downstage, on/offstage, stage right/left, scenery dock, PS, OP, camera left, camera right (for film and TV) • different types of common stage machinery and equipment and the main safety issues associated with their use • basic set assembly, including the correct way to run and float a flat, to lash/toggle and pinhinge flats together and to use tech screws and bolts for assembling set pieces • methods of tying cloths, drapes, tabs, etc to a barrel, including legs, borders, scrims, gauzes, cycloramas • a variety of knots, including bowline, clove, hitch, half-hitch, reef knot, rolling hitch, truckies hitch, overhand knot, figure of eight knot (single and double), whippings and rope seizing • occupational health and safety requirements and their application to stage mechanics, including the handling of hazardous substances • literacy skills sufficient to interpret a stage plan • numeracy skills sufficient to take basic stage and staging measurements. 	<p>This unit has linkages to a range of other technical units and combined assessment and/or training with those units is recommended eg:</p> <ul style="list-style-type: none"> • MEM18.1AB Use hand tools • BCG1004A Carry out measurements and calculations. 	<p>Assessment of this unit requires access to:</p> <ul style="list-style-type: none"> • staging machinery, equipment and tools • venue at which a production is being staged. 	<p>Key Terms and Concepts</p> <ul style="list-style-type: none"> • flats • floor lay up • hazards • knots • manual handling • occupational health and safety (OHS) • production personnel • props • set assembly • set pieces • stage area • stage geography • stage machinery • stage mark out • stage plan • stage types • staging personnel.

Method and context of assessment	Critical aspects of evidence	HSC Requirements and Advice
<p>The assessment context must ensure:</p> <ul style="list-style-type: none"> demonstration of skills through the installation of staging that includes as a minimum the installation of flooring and basic set pieces involvement of and interaction with a team with whom the candidate can work and which is able to provide the overall direction for staging set-up. <p>Assessment may incorporate a range of methods to assess performance and the application of essential underpinning knowledge, and might include:</p> <ul style="list-style-type: none"> direct observation of the candidate using appropriate and safe techniques to install staging inspection/evaluation of staging elements positioned by the candidate oral or written questioning to assess knowledge of staging terminology, features and uses of different types of equipment and stage geography review of portfolios of evidence and third party workplace reports of on-the-job performance by the candidate. <p>Assessment methods should closely reflect workplace demands and the needs of particular groups (eg people with disabilities, and people who may have literacy or numeracy difficulties such as speakers of languages other than English, remote communities and those with interrupted schooling).</p>	<p>The following evidence is critical to the judgement of competence in this unit:</p> <ul style="list-style-type: none"> knowledge of the roles and functions of staging departments and staging personnel knowledge of entertainment industry terminology in relation to staging ability to follow instructions and safety procedures. 	

Key competencies in this unit

Key competencies are built into all workplace competencies. The following table describes those applicable to this unit. Trainers and assessors should ensure that they are addressed in training and assessment.

Level 1 = Perform Level 2 = Administer and Manage Level 3 = Design and Evaluate

Key competencies	Level	Examples
Collecting, organising and analysing information	1	Interpreting a stage plan
Communicating ideas and information	1	Communicating problems and asking for direction
Planning and organising activities	1	Organising set pieces
Working with others and in teams	1	Talking to other production personnel about work requirements
Using mathematical ideas and techniques	1	Taking measurements
Solving problems	1	Identifying and reporting a safety issue
Using technology	1	Using tools

Element	Performance Criteria	Range Statement	HSC Requirements and Advice
1 Prepare stage area	1.1 Refer to stage plan and consult with supervisor to obtain details of work requirements	The following explanations identify how this unit may be applied in different workplaces, sectors and circumstances.	<p>Learning experiences for the HSC must address:</p> <p>Understanding of a range of staging options for different venue types and entertainment industry contexts including:</p> <ul style="list-style-type: none"> • live performance • theatre • corporate/events • multimedia presentations • indoor and outdoor venues. <p>An awareness of the roles and responsibilities of staging personnel within the overall production including:</p> <ul style="list-style-type: none"> • production manager • technical manager • stage manager • set designer • set builder • prop builder • scenic artists • stage crew. <p>Stage plan specifications including:</p> <ul style="list-style-type: none"> • stage area drawn to scale • ground plan showing stage area with masking and scenic items. <p>Identify requirements specified in stage plan including:</p> <ul style="list-style-type: none"> • stage types <ul style="list-style-type: none"> - proscenium - in the round - end on - thrust - transverse • stage machinery <ul style="list-style-type: none"> - revolves - elevated work platforms • stage geography <ul style="list-style-type: none"> - prompt side (PS) - upstage (US) - downstage (DS)

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			<ul style="list-style-type: none"> - on/offstage - stage right/left (SR/SL) - scenery dock • performance space measurements and dimensions • entrances/exits • site lines • sets • masking.
	1.2 Identify the need for general clearing and cleaning of stage area and take appropriate action		Learning experiences for the HSC must address: Cleaning and clearing of areas including: <ul style="list-style-type: none"> • stage • wings • dressing rooms • orchestra pit.
	1.3 Mark out stage accurately in accordance with stage plan and directions from supervisor		Learning experiences for the HSC must address: An understanding of the purpose and importance of marking out the stage. Marking out the stage using stage plans including: <ul style="list-style-type: none"> • performer positions • set/prop positions • equipment.
	1.4 Liaise with other production personnel to ensure timing of staging installation is appropriate in relation to other production requirements		Learning experiences for the HSC must address: Principles of team work and working with others to achieve production goals. Production personnel including: <ul style="list-style-type: none"> • directors • designers • production managers • stage managers • technical specialists • venue management.
2 Lay up floor and position set pieces	2.1 Lay up floor in accordance with stage plan and directions from supervisor	Floor may be laid up using: <ul style="list-style-type: none"> • floor cloths/cladding • dance floors, e.g. tarkett 	Learning experiences for the HSC must address: Understanding of the purpose of laying the floor.

Element	Performance Criteria	Range Statement	HSC Requirements and Advice
		<ul style="list-style-type: none"> • carpet • masonite • vinyl 	Materials for floor laying including: <ul style="list-style-type: none"> • floor cloths/cladding • dance floors • carpet • masonite • vinyl.
	2.2 Move and assemble set pieces in accordance with stage plan and directions from supervisor	Set pieces may include: <ul style="list-style-type: none"> • framed scenery, eg flats, profiles, doors, windows • weight bearing scenery, eg rostra, ramps, steps • non-weight bearing scenery, eg columns, trees • soft scenery, eg canvas legs, borders, cloths, gauzes, cycloramas • furniture and other set props • revolves • trucks 	Learning experiences for the HSC must address: Work requirements for moving and assembling set pieces on stage including: <ul style="list-style-type: none"> • run and float a flat • lash/toggle flats together • pinhinge flats together • correct use of screws and bolts • use of correct knots. The features and use of a range of knots including: <ul style="list-style-type: none"> • bowline • clove hitch • half-hitch • reef knot • rolling hitch • truckies hitch • overhand knot • figure of eight knot <ul style="list-style-type: none"> - single - double • whippings • rope seizing. General knowledge of stage set pieces including: <ul style="list-style-type: none"> • scenery <ul style="list-style-type: none"> - framed - weight bearing - non-weight bearing - soft • furniture and other set props • revolves • trucks.
	2.3 Follow appropriate safety procedures when laying floor and positioning set pieces	Floor may be laid up using: <ul style="list-style-type: none"> • floor cloths/cladding • dance floors, eg tarkett 	Learning experiences for the HSC must address: A basic understanding of occupational health and safety (OHS) legislation.

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		<ul style="list-style-type: none"> • carpet • masonite • vinyl Set pieces may include: <ul style="list-style-type: none"> • framed scenery, eg flats, profiles, doors, windows • weight bearing scenery, eg rostra, ramps, steps • non-weight bearing scenery, eg columns, trees • soft scenery, eg canvas legs, borders, cloths, gauzes, cycloramas • furniture and other set props • revolves • trucks 	An awareness of hazards in a staging environment. An awareness of appropriate OHS procedures when undertaking staging activities including: <ul style="list-style-type: none"> • safe manual handling procedures • use of personal protective equipment (PPE) • safe work methods and procedures for using tools and equipment • appropriate light and ventilation • safe removal of hazardous waste • safe use of detergents and chemicals.
	2.4 Identify any adjustments required in consultation with supervisor and other personnel and take appropriate action	Other production personnel may include: <ul style="list-style-type: none"> • directors • designers • technical specialists • stage managers • production managers • venue management 	
	2.5 Clean up and clean surrounding areas to ensure safe work space for all personnel		