<table>
<thead>
<tr>
<th>Training Package:</th>
<th>Metal and Engineering MEM98</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td>Perform emergency first aid</td>
</tr>
<tr>
<td>Unit Code:</td>
<td>MEM13.1AA</td>
</tr>
<tr>
<td>Industry Points:</td>
<td>1</td>
</tr>
<tr>
<td>Field / Band:</td>
<td>Specialisation Band A/</td>
</tr>
<tr>
<td></td>
<td>Occupational Health &amp; Safety</td>
</tr>
<tr>
<td>HSC Indicative Hours:</td>
<td>10</td>
</tr>
</tbody>
</table>

Resources that may be used in training and assessment for this unit include:

- Curriculum Corporation Project – Developing Learning Strategies for Training Packages for VET in Schools – Metal and Engineering Training Package
- TAFE NSW Module
- National Module EPC189 First Aid
- Occupational Health and Safety legislation
- Materials developed by Registered Training Organisations
- Learner Guide
- Various commercially produced materials including textbooks and computer tutorials
## Training Package:
Metal and Engineering MEM98

### Title:
Perform emergency first aid

**Unit Code:** MEM13.1AA  
**Industry Points:** 1  
**Field / Band:** Specialisation Band A/ Occupational Health & Safety

**HSC Indicative Hours:** 10

<table>
<thead>
<tr>
<th>Element of Competency</th>
<th>Performance Criteria</th>
<th>Assessor Guide</th>
<th>HSC Requirements</th>
</tr>
</thead>
</table>
| 13.1A.1 Perform emergency first aid | The correct procedures for CPR are demonstrated on a mannequin | The instances where CPR should be applied can be given  
The procedures for preparing a person for the administration of CPR can be identified  
The procedures to be followed when performing CPR on a child and an adult can be given  
The dangers and precautions to be taken when administering CPR can be explained | Learning experiences for the HSC must draw upon the range statement. |
| **13.1A.1.1** Correct procedures for CPR (cardio pulmonary resuscitation) are demonstrated on a mannequin | To observe that | To confirm that |
| 13.1A.1.2 First aid treatment of injuries are carried out | The appropriate first aid treatment for the full range of injuries can be demonstrated during simulated exercises | The first aid procedures to be applied in situations where the following injuries have occurred can be identified:  
- burns/scalds  
- fractures  
- cuts and abrasions  
- poisoning  
- foreign bodies in eyes  
- concussion  
- shock |
## Title: Perform emergency first aid

<table>
<thead>
<tr>
<th>Element of Competency</th>
<th>13.1A.1 Perform emergency first aid</th>
<th>Assessor Guide</th>
<th>HSC Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Criteria</td>
<td>To observe that</td>
<td>To confirm that</td>
<td></td>
</tr>
<tr>
<td>13.1A.1.3</td>
<td>Details of first aid given are recorded</td>
<td>The details to be recorded of first aid given can be identified</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>The procedures for recording first aid given can be identified</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>The reasons for recording first aid given can be explained</td>
<td></td>
</tr>
<tr>
<td>13.1A.1.4</td>
<td>Understanding of relevant regulatory and legislative requirements are demonstrated</td>
<td>The relevant regulatory and legislative requirements with respect to emergency first aid can be identified</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>The impact of those regulatory/legislative requirements on the individual and others can be explained</td>
<td></td>
</tr>
</tbody>
</table>

### Range Statement

This unit covers basic first aid and the management of life threatening situations where an unconscious person requires breathing and cardiac emergency resuscitation (EAR and CPR). The competencies required for situations involving isolation of persons from hazardous electrical situations are covered in Unit 18.49A (Disconnect/reconnect fixed wired equipment up to 1000 volts AC and 1500 volts DC) and Unit 10.3A (Install and test electrical wiring and circuits (up to 1000 volts AC and 1500 volts DC)). This unit does not meet all of the requirements expected of designated first aid Officers.
**Title:** Perform emergency first aid  

<table>
<thead>
<tr>
<th>Evidence Guide</th>
<th>HSC Indicative Hours: 10</th>
</tr>
</thead>
</table>

### 1. Assessment context

This unit may be assessed on the job, off the job, or a combination of both on and off the job.  
The competencies covered by this unit would be demonstrated by an individual working alone, or as part of a team.  
The assessment environment should not disadvantage the candidate.

### 2. Assessment conditions

The candidate will be provided with:  
- All tools, equipment, materials and documentation required.  
- The candidate will be permitted to refer to the following documents:  
  - Any relevant workplace procedures.  
  - Any relevant product and manufacturing specifications  
  - Any relevant codes, standards, manuals and reference materials.  

The candidate will be required to:  
- Orally, or by other methods of communication, answer questions put by the assessor.  
- Identify colleagues who can be approached for the collection of competency evidence where appropriate.  
- Present evidence of credit for any off-job training related to this unit.  

Assessors must be satisfied that the candidate can completely and consistently perform all elements of the unit as specified by the criteria, including required knowledge.

### 3. Critical aspects

This unit could be assessed in conjunction with any other units addressing the safety, quality, communication, materials handling, recording and reporting associated with the computations being performed or other units requiring the exercise of the skills and knowledge covered by this unit.  
Competency in this unit cannot be claimed until all prerequisites have been satisfied.

### 4. Special notes

During assessment the individual will:  
- Demonstrate safe working practices at all times;  
- Communicate information about processes, events or tasks being undertaken to ensure a safe and efficient working environment  
- Take responsibility for the quality of their own work;  
- Plan tasks in all situations and review task requirements as appropriate;  
- Perform all tasks in accordance with standard operating procedures;  
- Perform all tasks to specification;  
- Use accepted engineering techniques, practices, processes and workplace procedures.  
Tasks involved will be completed within reasonable timeframes relating to typical workplace activities.