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Sample 2 Question 20

A manager of a business could use so many kinds of strategies for the professional development and improvement of employees in the workplace. ~~Conducting a meeting~~ Here are some possible strategies that a manager can do or use in order to achieve a professional development and improvement of employees in the workplace: ~~conducting~~

- Conducting meetings

- by conducting some meetings and talking about the business by giving some feedbacks can improve the business.

- Delegating

- by delegating some task to other colleagues ~~members~~ which is more experienced and have the skills of doing that particular task can help improve the business in some ways.

- Performance appraisal

- By giving some feedbacks on their performance in the workplace can also help them ~~to~~ to improve their skills by

~~encouraging~~ ~~worker~~ ~~to~~ ~~make~~ ~~their~~

teaching them the right thing ~~and~~ so that ^{next time} they know what to do and how to do which allows them to improve their skills.

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• Mentoring Program

→ it is a formal process in which an experienced employee advises a new employee which helps through professional development and allows employees improve their skills and know more about the ~~job/task~~ particular job or task.

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