

Question 19 (12 marks)

(a) Why is it essential to tag electrical equipment?

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~~It is~~ Tagging electrical equipment is essential in a workplace, as it ensures workplace safety and may avoid a potential hazard or risk.

(b) Analyse the human and organisational costs faced by a business as a result of workplace injuries.

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All workplaces face potential risks and hazards in a business workplace. When a workplace injury occurs, ~~can~~ because of the environment eg. equipment, water spills ect it ~~a~~ automatically becomes the business' fault and leads to human and organisational costs, as a consequence. The workplace must ensure that this employee has medical care paid for, the employees workers compensation, and they must eliminate the hazard so that another workplace injury doesn't occur in the future, as it is the business who has to pay all the expensive costs.

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- (c) Write a memorandum to be distributed to all staff informing them of the purpose and content of Material Safety Data Sheets (MSDS).

M E M O R A N D U M

To: All Staff

Date: 27/10/10

Re: Elyse Ferguson

From: Human Resources Department

The material Safety Data Sheets provided are to ensure workplace safety. Please follow the guidelines to this sheet, as it will create a safer workplace environment. The (MSDS) sheets provide a list of safety gear and what to do in case of an emergency. The sheet is enforcing the OHS legislation, which will benefit you and the business. Thankyou.

End of Question 19