2010 HSC - Business Serv Start here. A manager of a business is responsible for Band 5 Sample 2 Question 2 developing & improving their employee's in the workplace under all aspects of work - Setting up strategies such as providing feedback & training, encourageing teamwork, # setting up goars, incentives # objectistes, for the business, so that the manager can overall imprive the business. Sending employee's to external training such as inservices or TAFE courses, further develops the employees eaucation & knowledge oppn on tasks in the business. It is have that three returning from this training, they are oble to shave their new knowlodge amongst other employees so that the entire business bonefits. Internal training is also important including induction programs for new employees. These types of programs develops employees knowledge on the business & what it stands for. \$ . For a manager of a business to send employees on different training strategies will professionally develop \$ improve employees in the work place especially interms of education. a major & effective strategy Feedback is that allows employee's to develop & improve Office Use Only - Do NOT write anything, or make any marks below this line.

at their profession. Formal feedback given 2010 HSC - Business Services to employees from the manager allowster ample 2 Question 20 employee to sidentify & acknowledge what they are doing wrong in the workplace. This feedbook allows the employee to improve in things they Lack to further develop there performance. Acknowleding where employees are good for gives then in centives to do bette 5 01 things they are not good of, and olso enthuses them. Freetback is a professional An example of formal feedback involves a Ruma meeting between manager & employee distussing the good & bad points of there work, they also talk about ways to improve which may involve training of help from others. Feedback is a professional Strately that allows employees 10 develop & improve in their work. Creating teams or groups within the business allows tasks to be broken dawn & distributed between employees all tasks are efficiently complete. teons it is a good strategy in these tur the manager to conduct group where work related meeting clan ISSU Additional writing space on back page. dis (USC

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The manager can also conduct goup outings Sich as a through mon 2010 HSC - Business Services. might so that outprayees are given the chance to some & to get to know eaghoth to form positive strong relationships. IF the business is filled with positive, Friendly relationships then it will improve & develop the work for employees as they will be happy to come to work, thus it will be enjoyitable for improvement to happen manager of a business could set -Creo Up goals or incentives such as a mission statement for all employees to tollaw. In this way employees Nave something to aim tor or strive for each day. This strategy will to do well in the workplace. Hwill 3 determination enlighten all employees moods conningness to come to work. Setting goals amongst employees will strive them to develop Bimprove as a worker as the ain to do well, If these strategies put in plac wert You may ask for an extra Writing Booklet if you need more space. nanego Office Use Only - Do NOT write anything, or make any marks below this line.

Start here. B effectively used than, the workplace will become a lot more profession Band 5/6 \$ Sample 2 Question 20 improve to overally will ever d B workplace.

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