Executive Summary

In the following report issues will be discussed regarding human resource issues and product delivery. The report will also help maintain a healthy working environment through the implementation of safety and health measures that can be undertaken by employees to minimize workplace injury.

Acquisition of Staff:

Acquisition of staff is important for Sunshine Fruit because staff is what is responsible for any products that have been wrongly labelled, wrongly distributed, damaged etc.

Staff needs to be more ethical about work. Staff needs to be working to the expectation of the business and its stakeholders. Staff needs to possess suitable work attitude and work ethic in order to prevent problems such as labelling and damaged products. Staff must be trained on how to properly package and label items.

Training Staff:

Staff must be constantly appraised to know how to perform specific tasks, such as labelling, packaging, etc. Training courses for newly employed staff should face
Place in order to deliver the knowledge of the workplace and for new staff to attain the skills required to perform the job efficiently and be expected by stakeholders.

Maintain and maintain the workplace.

The workplace must always be maintained, machinery must be maintained correctly, the workplace must be clear of obstructive objects that may cause injury and hazards warning must be clearly identified by signs or be taped or so ensured that the workplace follows the requirements of the place by those which are put in place to prevent workplace injury.

Staff arrangement.

Staff should be properly assigned to specific jobs throughout the business. Staff should be assigned to groups that specialize in packaging or staff that specialize in labeling and another group that specializes in bulk storage and packaging in order to ensure a safe and efficient arrival of overseas buyers. The staff should make sure that the better are being properly secured and secured for safe arrival to overseas buyers.