

Start here. Question 17

a) - The company need to consider there effect on the environment to do this use of an environmental impact study (EIS) is necessary. within the eis factors include pollution, waste disposal, traffic congestion etc. each of these factors need to be addressed before the move can commence.

b) - Before a small company is able to move to a new destination multiple factors must first be addressed, these factors include structural factors, technical factors and personnel issues. Through ~~these~~ this range of headings it will become clear at to whether or not it is a positive or negative decision to move to the new premises.

Structural issues include the size of the new premises as well as

transportation of goods whether it be by ~~truck~~ road, sea or sky. The existing dimensions of the property need to be addressed this means determining whether or not the premises is too large or small. If the ~~to~~ location is too large money spent on the lease will be wasted, if the company plans to expand this will be a necessary cost.

The premises must be able to house any present and future machinery comfortably allowing the employees room to safely operate.

Shipping costs need to be taken into account as the new location may be further away from previous destinations the cost of this needs to be added to the overall budget.

Technical issues of the proposed move to a new premises include impact on environment, the need in the new area for this company

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and the total cost of the move. The damage to the environment needs to be closely watched through the use of an environmental impact study (EIS). Any extra pollution and waste needs to be monitored as this can disrupt the nature of the new community.

Whether there is a need in the new community for this company ~~is~~ is an essential point that needs to be closely watched. If current clients are unwilling to pay extra for the longer travel will new customers make up for this loss. R.E. Batger a small school furniture company recently moved to a new premises and found they lost a large amount of money through this process.

Personnel issues are highly important when considering a move to a new process. Many questions need to be addressed such as

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whether or not current employees will be able to travel to the new premises. If unable to the company may have to provide transport for the worker which will continue to add to the growing cost of the proposed move.

The new premises ~~no~~ must be fitted with appropriate safety procedures and items. Simple things such as an emergency evacuation plan and fire extinguishers need to be available in the event of an emergency. Employees need to be briefed and competent in the

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event of an emergency such as a fire.

When expanding a company needs to be sure their current hierarchy structure is appropriate. If not communication amongst the work place will suffer. ~~By~~ Through the use of different managers such as a floor manager a company maintains a strong level of communication. If new machines are part of the expansion all ~~was~~ operators of this machine need to be properly briefed and taught how to safely work the machine.

If the company has assessed all of the previously mentioned factors and is still able to operate without incurring too much of a loss the proposed larger facility and expansion would prove to be a decision that would benefit the workers morale as well as overall company profits.