

## Children's Services – Introduction

<b>TAFE course enrolment number</b>	4453	<b>Is this course available for school-based trainees?</b>	No
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<b>VET credential available</b>	Certificate II in Community Services Work (CHC20202)
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<b>BOS course name</b>	<b>Pattern of study</b>	<b>BOS course number</b>	<b>Schools Online entry advice</b>
Children's Services – Introduction (120 hours)	2 units x 1 year	43402	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)
Children's Services – Introduction (240 hours)	2 units x 2 years	43405	Enter this course number for both Preliminary (Year 11) and HSC (Year 12)
	or 4 units x 1 year	43404	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)

<b>Exclusions</b>	None
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<b>Access including access by students in Stage 5.</b>	<p>Students need to be 18 years of age for employment in the industry.</p> <p>In certain circumstances students in Stage 5 may access a Stage 6 VET course while also completing the requirements for the award of the School Certificate. Further information is available on the Board of Studies website at <a href="http://www.boardofstudies.nsw.edu.au/voc_ed/stage-5.html">www.boardofstudies.nsw.edu.au/voc_ed/stage-5.html</a></p>
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### HSC unit credit and course requirements

HSC unit credit for VET courses can be accredited to the Preliminary and/or HSC pattern of study.

#### Children's Services - Introduction (120 indicative hours)

- accredited for a total of 2 units at the Preliminary and/or HSC level
- attempt all units of competency in Group 1 and Group 2 units of competency to a minimum of 40 HSC indicative hours.

#### Children's Services - Introduction (240 indicative hours)

- accredited for a total of 4 units at the Preliminary and/or HSC level
- attempt all units of competency in Group 1 and a minimum of 6 units of competency from Group 2.

For a course to count towards the HSC program of study students must satisfy the course completion criteria as required by the Board of Studies. Refer to Section 8.4 of the *Assessment, Certification and Examination (ACE) Manual*.

### AQF VET Credential

To attain Certificate II in Community Services Work (CHC20202) students must achieve 11 units of competency including:

- a) all Group 1 units of competency (5 compulsory units)
- b) 6 units of competency from Group 2 (elective units).

# TAFE delivered HSC VET Content Endorsed Course Description (2009)

## Course content

Unit code	Unit title	Compulsory (C) or elective (E) for AQF VET qualification	Prerequisites	Indicative hours for HSC credit
<b>Group 1</b>				
CHCCOM1B	Communicate with people accessing the services of the organisation	C	nil	20
CHCCS201A	Prepare for work in the community services industry	C	nil	12
CHCOHS201A	Follow OHS procedures	C	nil	18
CHCORG1B	Follow the organisation's policies, procedures and programs	C	nil	15
CHCORG2B	Work with others	C	nil	15
<b>Group 2</b>				
CHCADMIN3B	Undertake administrative work	E	nil	30
CHCAL7B	Fulfil family day care administration requirements	E	nil	24
CHCCN1D	Ensure children's health and safety	listed E	nil	30
CHCCN2C	Care for children	E	nil	48
CHCCN3C	Prepare nutritionally balanced food in a safe and hygienic manner	E	nil	27
CHCCN4D	Respond to illness, accidents and emergencies	E	nil	24
CHCCS405A	Work effectively with culturally diverse clients and co-workers	E	nil	40
CHCFC1C	Support the development of children in the service	listed E	nil	48
CHCRF1C	Work effectively with families in caring for the child	E	nil	44
HLTFA301B	Apply First Aid <sup>§</sup>	E	nil	18
<b>Total HSC indicative hours</b>				<b>120 or 240</b>

§ first aid exemption with a current WorkCover Authority NSW-accredited Senior First Aid Certificate

Students do not need to complete the core units of competency prior to undertaking the elective units of competency. However students should undertake CHCOHS201A *Follow OHS Procedures* prior to undertaking any of the electives. A recommended pattern of study is:

### Year 11

CHCOHS201A Follow OHS procedures  
 CHCORG1B Follow the organisation's policies, procedures and programs  
 CHCFC1C Support the development of children in the service  
 CHCCN1D Ensure children's health and safety  
 CHCCN3C Prepare nutritionally balanced food in a safe and hygienic manner

### Year 12

CHCCN2C Care for children  
 HLTFA1A Apply basic first aid  
 CHCCN4D Respond to illness, accidents and emergencies  
 CHCCOM1B Communicate with people accessing the services of the organisation  
 CHCCS201A Prepare for work in the community services industry  
 CHCORG2B Work with others

### For further information

Refer to the following websites:

[www.det.nsw.edu.au/vetinschools/vet/tvet/index.html](http://www.det.nsw.edu.au/vetinschools/vet/tvet/index.html)

[www.tafensw.edu.au](http://www.tafensw.edu.au) → Find a course → TVET for schools