

Property Services (Real Estate)

TAFE course enrolment number	9671	Is this course available for school-based trainees?	Yes
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VET credential available	Certificate III in Property (Real Estate) (PRD30101)
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BOS course name	Pattern of study	BOS course number	Schools Online entry advice
Property Services (Real Estate) (120 hours)	2 units x 1 year	43338	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)
Property Services (Real Estate) (180 hours)	3 units x 1 year	43335	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)
Property Services (Real Estate) (240 hours)	2 units x 2 years	43340	Enter this course number for both Preliminary (Year 11) and HSC (Year 12)
	or 4 units x 1 year	43336	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)

Exclusions	None
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Access including access by students in Stage 5	In certain circumstances students in Stage 5 may access a Stage 6 VET course while also completing the requirements for the award of the School Certificate. Further information is available on the Board of Studies website at www.boardofstudies.nsw.edu.au/voc_ed/stage-5.html
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HSC unit credit and course requirements

HSC unit credit for VET courses can be accredited to the Preliminary and/or HSC pattern of study.

Property Services (Real Estate) (120 indicative hours)

- accredited for a total of 2 units at the Preliminary and/or HSC level
- attempt one module from Group 1 and units of competency/modules from Groups 2 and/or 3 to a minimum of 85 HSC indicative hours.

Property Services (Real Estate) (180 indicative hours)

- accredited for a total of 3 units at the Preliminary and/or HSC level
- attempt one module from Group 1, all modules and units of competency from Group 2 and units of competency from Group 3 to a minimum of 15 HSC indicative hours.

Property Services (Real Estate) (240 indicative hours)

- accredited for a total of 4 units at the Preliminary and/or HSC level
- attempt one module from Group 1, all modules and units of competency from Group 2 and units of competency from Group 3 to a minimum of 75 HSC indicative hours.

Optional work placement – 70 hours.

For a course to count towards the HSC program of study students must satisfy the course completion criteria as required by the Board of Studies. Refer to Section 8.4 of the *Assessment, Certification and Examination (ACE) Manual*.

Under some circumstances, students' part-time work in an appropriate workplace may be used to fulfil work placement requirements. Refer to the *Assessment, Certification and Examination (ACE) Manual* or relevant Board of Studies Official Notices for further details.

TAFE delivered HSC VET Content Endorsed Course Description (2009)

AQF VET credential

To attain the Certificate III in Property (Real Estate) (PRD30101), students must achieve 12 units of competency including:

- a) all Group 2 units of competency (7 core units of competency)
- b) a minimum of 5 units of competency from Group 3 (5 elective units of competency).

Course content

Unit code / module number	Unit title / module name	Core (C) or elective (E) for AQF VET qualification	Prerequisites	Indicative hours for HSC credit
Group 1				
17319A	Work in the real estate sector	–	nil	35
17321A	Work in the strata management sector	–	nil	35
Group 2				
17319B	Prepare for work in property industry	–	nil	15
BSATEC303B	Maintain computer files	C	nil	15
PRDRE23A	Maintain agency: client relationship	C	nil	20
PRDRE25A	Respond to property enquiry	C	nil	5
PRDRE33A	Coordinate property inspection	C	nil	15
PRDRE34A	Maintain key register	C	nil	
PRDRE35A	Communicate effectively and accurately with clients	C	nil	20
PRDRE36A	Process marketing material	C	nil	40
Group 3				
BSAORG301B	Coordinate own work schedule with that of others to achieve agreed team/section goals	E	nil	15
BSATEC301B	Use the advanced functions of a range of office equipment to complete daily tasks	E	nil	20
BSATEC302B	Design and develop documents, reports and worksheets	E	nil	50
PRDRE29A	Use and maintain a property information database	E	nil	38
PRDRE38A	Maintain equipment and facilities	E	nil	10
Optional				
9741Q	Work placement	–	–	0
Total HSC indicative hours				120, 180 or 240

For further information

Refer to the following websites:

www.det.nsw.edu.au/vetinschools/vet/tvet/index.html

www.tafensw.edu.au → Find a course → TVET for schools