

Animal Studies – Certificate III

AQF VET qualification: Certificate III in Animal Studies (ACM30110)

Training Package: Animal Care and Management (ACM10) version 2

BOS course name	Pattern of study	BOS course number	Schools Online (Administration) entry advice
Animal Studies (120 hours)	2 units x 1 year	58152	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)
Animal Studies (240 hours)	2 units x 2 years	58153	Enter this course number for both Preliminary (Year 11) and HSC (Year 12)
	or		
	4 units x 1 year	58154	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)

Eligibility: Nil

Exclusions: Nil

HSC course requirements

HSC unit credit for VET courses can be accredited to the Preliminary and/or HSC pattern of study.

Animal Studies (120 indicative hours)

- the possible qualification outcome is a Statement of Attainment towards Certificate III in Animal Studies (ACM30110)
- accredited for a total of 2 units at the Preliminary and/or HSC level
- attempt core and/or elective units of competency to a minimum of 120 HSC indicative hours
- complete a minimum of 35 hours of mandatory work placement.

Animal Studies (240 indicative hours)

- the possible qualification outcome is a Certificate II in Animal Studies (ACM20110)
- accredited for a total of 4 units at the Preliminary and/or HSC level
- attempt all core units of competency and elective units of competency to a minimum of 90 HSC indicative hours and to meet qualification packaging rules
- complete a minimum of 70 hours of mandatory work placement.

The requirements for the completion of an HSC VET course are different to the requirements for AQF VET qualification completion. Registered Training Organisations (RTOs) need to ensure that delivery of courses meets HSC course requirements and complies with Training Package rules.

For a course to count towards the HSC program of study, students must satisfy the course completion criteria as required by the Board of Studies. (Refer to the [Assessment Certification Examination \(ACE\) website](#).)

There must be sufficient evidence that the student has:

- followed the course developed by the Board
- applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course
- achieved some or all of the course outcomes
- (where applicable) undertaken the mandatory work placement.

Unit credit for the Higher School Certificate

Animal Studies HSC VET courses count as Board Endorsed unit credit for the HSC but do not contribute towards an Australian Tertiary Admission Rank (ATAR).

To facilitate flexibility of VET in the HSC, courses may be delivered as Preliminary, as HSC or as a combination of Preliminary and HSC units.

The HSC credit units will be allocated to students' Preliminary and/or HSC patterns of study as required.

The pattern of study (BOS course number) entered on Schools Online (Administration) should reflect the delivery of the HSC VET course over successive years. For example, delivery of a 240 HSC indicative hour course over two years should be entered as 2 units x 2 years. Students will be credentialled for the HSC credit units entered each calendar year, provided they have satisfactorily completed the course requirements for that calendar year as determined by the school, college or RTO.

Course content

CORE

Unit code and title	Status for AQF VET qualification	HSC indicative hours of credit
ACMGAS202A Participate in workplace communications	core	15
ACMGAS203A Complete animal care hygiene routines	core	25
ACMGAS301A Maintain and monitor animal health and wellbeing	core	25
ACMGAS303A Plan for and provide nutritional requirements for animals	core	25
ACMINF301A Comply with infection control policies and procedures in animal work	core	25
ACMOHS301A Contribute to occupational health and safety procedures	core	20
ACMSUS201A Participate in environmentally sustainable work practices	core	15

Total HSC indicative hours for core units of competency: 150

ELECTIVE

Unit code and title	Status for AQF VET qualification	HSC indicative hours of credit
ACMCAN311A Care for young animals	elective	20
ACMCAS303A Provide advice on selection and care of aquatic animals	elective	20
ACMCAS305A Maintain aquascapes and aquatic animals	elective	20
ACMGAS201A Work in the animal care industry	elective	20
ACMGAS206A Provide basic first aid for animals	elective	15
ACMGAS207A Provide reception services for an animal care facility	elective	20
ACMGAS208A Source information for animal care needs	elective	20
ACMGAS209A Provide information on companion animals, products and services	elective	10
ACMGAS210A Prepare for and conduct a tour or presentation	elective	15
ACMGAS302A Provide enrichment for animals	elective	25

Unit code and title	Status for AQF VET qualification	HSC indicative hours of credit
ACMGAS305A Rescue animals and apply basic first aid	elective	25
ACMSPE301A Provide basic care of amphibians	elective	20
ACMSPE302A Provide basic care of birds	elective	20
ACMSPE303A Provide basic care of common native mammals	elective	20
ACMSPE304A Provide basic care of dogs	elective	20
ACMSPE305A Provide basic care of domestic cats	elective	20
ACMSPE306A Provide basic care of marine fish	elective	20
ACMSPE307A Provide basic care of freshwater fish	elective	20
ACMSPE308A Provide basic care of marine aquatic invertebrates	elective	20
ACMSPE309A Provide basic care of terrestrial and freshwater invertebrates	elective	20
ACMSPE310A Provide basic care of mammals	elective	20
ACMSPE311A Provide basic care of non-venomous reptiles	elective	20
ACMSPE312A Provide basic care of rodents and rabbits	elective	20
ACMVET201A Carry out veterinary nursing reception duties	elective	20
ACMVET202A Carry out daily clinic routines	elective	25
ACMVET203A Assist with surgery preparation	elective	25
BSBINM301A Organise workplace information	elective	20
BSBFLM312B Contribute to team effectiveness	elective	15
HLTFA301C Apply first aid	elective	20

AQF VET qualification

Qualification packaging rules are contained in the [Animal Care and Management Training Package \(ACM10\)](#) at <http://training.gov.au>.

In summary, to attain Certificate III in Animal Studies (ACM30110) students must achieve 12 units of competency including:

- a) 7 core units of competency
- b) 5 elective units of competency.

Other information

Criteria for the endorsement of Board Endorsed VET courses (VET BECs)

The criteria for endorsement of VET BECs are outlined in the *Guidelines for Stages 5 and 6 Board Endorsed VET Courses* available on the Board's website at www.boardofstudies.nsw.edu.au/voc_ed/board-endorsed-courses.html.

HSC VET course delivery

HSC VET courses can only be delivered by an RTO with the relevant qualification and units of competency on their scope of registration. Scope of registration can be checked at <http://training.gov.au>.

RTOs offering training programs for the delivery and assessment of Animal Studies HSC VET courses must meet the requirements of the VET Quality Framework, the [Animal Care and Management Training Package \(ACMI0\)](#) and the HSC course.

Information about the delivery of HSC VET courses by RTOs other than school system RTOs or TAFE NSW institutes is contained on the Board's [Assessment Certification Examination \(ACE\) website](#).

Non-government schools outsourcing delivery of HSC VET courses to external providers also need to refer to the *Registered and Accredited Individual Non-government Schools (NSW) Manual* or *Registration Systems and Member Non-government Schools (NSW) Manual* which are available on the Board's website at www.boardofstudies.nsw.edu.au/manuals/#regaccredsystemsmanuals.

HSC work placement requirements

Work placement is a mandatory HSC requirement for all Animal Studies VET courses.

Students undertaking HSC VET courses as part of a school-based apprenticeship or traineeship will meet mandatory work placement hour requirements through the on-the-job training component of the school-based apprenticeship or traineeship.

Students' outside employment (ie not under the auspices of the school) may be recognised towards the requirement for work placement in a VET course (ACE 8051 – [Assessment Certification Examination \(ACE\) website](#)).

Non-completion of work placement is grounds for withholding the HSC course. Schools and colleges are advised to follow the procedure for issuing 'N' determinations as outlined on the Board's [Assessment Certification Examination \(ACE\) website](#).

Allocation of HSC indicative hours of credit

Units of competency drawn from Training Packages are not defined in terms of duration. The amount of time required by individual students to achieve competency will vary according to their aptitude and experience. Where a training program is designed for delivery by an RTO, the RTO will specify the length of the training program according to the delivery strategies and/or curriculum resources chosen.

However, for the purposes of the HSC, VET courses must be described in terms of their indicative hours. For this reason, indicative hours for unit credit towards the HSC have been assigned to each unit of competency. It is emphasised that the assignment of indicative hours does not imply that all students will fulfil all requirements of a unit of competency within these hours. RTOs may determine that additional or fewer hours are required for the achievement of particular competencies. However, this does not alter the HSC indicative hours allocated, only the delivery hours.

Students may need to spend additional time practising skills in a work environment and completing projects and assignments, in order to fulfil Training Package assessment requirements.

Exclusions

Where there is significant overlap between an HSC VET course and other HSC VET or general education courses, the Board has an exclusion between the courses. Exclusions are applied at a course level rather than at the unit of competency level.

Students can only undertake the Animal Studies – Certificate III (120 indicative hours) course or the Animal Studies – Certificate III (240 indicative hours) course.

Schools should check all course exclusions when determining an appropriate pattern of study for their students.

Course exclusions for Animal Studies are detailed on the first page of this course description.

Recognition of Prior Learning (RPL) and credit transfer within VET courses

Students who have current knowledge, skills or experience relevant to a VET course may be granted credit towards the course requirements.

Arrangements for RPL and credit transfer within VET courses, including processes, application forms and examples of possible scenarios, are detailed on the Board's website at www.boardofstudies.nsw.edu.au/voc_ed/rpl.html.

School-based apprentices and trainees

Information regarding provision for school-based apprentices and trainees within the HSC is available on the Board's website at www.boardofstudies.nsw.edu.au/voc_ed/apprenticeships-traineeships.html.

Information on requirements and arrangements for NSW school-based apprenticeships and traineeships is available at www.training.nsw.gov.au/individuals/apprenticeships_traineeships/school_based/index.html.

Students with special education needs

Students with special education needs may access a VET course in one of two ways:

- by undertaking the course under regular course arrangements, or
- by undertaking selected units of competency within the course that have been identified through the collaborative curriculum planning process.

For more information, see the [VET Courses and Students with Special Education Needs](#) fact sheet on the Board's website.

Students in Years 9 and 10 (Stage 5)

In certain circumstances students in Years 9 and 10 (Stage 5) may access Stage 6 VET courses. Further information is available on the Board's website at www.boardofstudies.nsw.edu.au/voc_ed/stage-5.html.

Pathways within animal care and management

