

## Automotive Manufacturing – Certificate III

**AQF VET qualification:** Statement of Attainment towards Certificate III in Automotive Manufacturing Technical Operations – Bus, Truck and Trailer (AUM30212)

**Training Package:** Automotive Manufacturing (AUM12) version 1.1

BOS course name	Pattern of study	BOS course number	Schools Online (Administration) entry advice
Automotive Manufacturing (240 hours)	2 units x 2 years	43437	Enter this course number for both Preliminary (Year 11) and HSC (Year 12)

**Eligibility:** This course is only available for students undertaking a school-based apprenticeship.

**Exclusions:** Automotive Manufacturing – Certificate II

### HSC course requirements

#### Automotive Manufacturing (240 indicative hours)

- the possible qualification outcome is a Statement of Attainment towards Certificate III in Automotive Manufacturing Technical Operations – Bus, Truck and Trailer (AUM30212)
- accredited for a total of 4 units at the Preliminary and/or HSC level
- attempt units of competency to a minimum of 240 HSC indicative hours
- mandatory work placement requirements are met through the on-the-job training component of the school-based apprenticeship.

The requirements for the completion of an HSC VET course are different to the requirements for AQF VET qualification completion. Registered Training Organisations (RTOs) need to ensure that delivery of courses meets HSC course requirements and complies with Training Package rules.

For a course to count towards the HSC program of study, students must satisfy the course completion criteria as required by the Board of Studies. (Refer to the [Assessment Certification Examination \(ACE\) website](#).)

There must be sufficient evidence that the student has:

- followed the course developed by the Board
- applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course
- achieved some or all of the course outcomes
- (where applicable) undertaken the mandatory work placement.

### Unit credit for the Higher School Certificate

Automotive Manufacturing HSC VET courses count as Board Endorsed unit credit for the HSC but do not contribute towards an Australian Tertiary Admission Rank (ATAR).

To facilitate flexibility of VET in the HSC, courses may be delivered as Preliminary, as HSC or as a combination of Preliminary and HSC units.

The HSC credit units will be allocated to students' Preliminary and/or HSC patterns of study as required.

The pattern of study (BOS course number) entered on *Schools Online (Administration)* should reflect the delivery of the HSC VET course over successive years. For example, delivery of a 240 HSC indicative hour course over two years should be entered as 2 units x 2 years. Students will be credentialled for the HSC credit units entered each calendar year, provided they have satisfactorily completed the course requirements for that calendar year as determined by the school, college or RTO.

## Course content

Unit code and title	Status for AQF VET qualification	HSC indicative hours of credit
<b>Common – Health and Safety</b>		
<a href="#">AUMASA2001</a> <a href="#">Monitor and maintain a safe workplace and environment</a>	core	20
<b>Common – Technical – Tools and Equipment</b>		
<a href="#">AUMATK2002</a> <a href="#">Prepare, use and operate equipment, tools and machinery</a>	core	20
<a href="#">AUMATK3003</a> <a href="#">Monitor and maintain equipment, tools and machinery</a>	core	15
<b>Bus, Truck and Trailer – Technical</b>		
<a href="#">AUMGTA2001</a> <a href="#">Read and interpret working drawings and work orders</a>	core	15
<b>Bus, Truck and Trailer – Technical – Manufacture</b>		
<a href="#">AUMGTM3005</a> <a href="#">Read and interpret engineering drawings and job specifications</a>	core	25
<a href="#">AUMGTM2001</a> <a href="#">Assemble components</a>	elective – listed	20
<b>Bus, Truck and Trailer – Technical – Welding, Grinding, Machining and Soldering</b>		
<a href="#">AUMGTW3001</a> <a href="#">Conduct basic welding, thermal cutting, heating and gouging operations</a>	core	35
<a href="#">AUMGTW3004</a> <a href="#">Perform gas tungsten arc welding operations</a>	elective – listed	30
<a href="#">AUMGTW3005</a> <a href="#">Perform gas metal arc welding operations</a>	elective – listed	35
<b>Imported units</b>		
<a href="#">AURC270789A</a> <a href="#">Communicate effectively in the workplace</a>	core	10
<b>Bus, Truck and Trailer – Sales</b>		
<a href="#">AUMGCA2001</a> <a href="#">Provide customer service</a>	elective – listed	15
<b>Bus, Truck and Trailer – Technical – Electrical and Electronic</b>		
<a href="#">AUMGTR3003</a> <a href="#">Perform minor modifications and repairs to electrical circuits and systems</a>	elective – listed	20

## **AQF VET qualification**

Qualification packaging rules are contained in the *Automotive Manufacturing Training Package (AUM12)* at <http://training.gov.au>.

In summary, to attain the full Certificate III in Automotive Manufacturing Technical Operations – Bus, Truck and Trailer (AUM30212) students will need to achieve 28 units of competency including:

- a) 11 core units of competency
- b) 17 elective units of competency:
  - minimum 12 listed electives.

## Other information

### Criteria for the endorsement of Board Endorsed VET courses (VET BECs)

The criteria for endorsement of VET BECs are outlined in the *Guidelines for Stages 5 and 6 Board Endorsed VET Courses* available on the Board's website at [www.boardofstudies.nsw.edu.au/voc\\_ed/board-endorsed-courses.html](http://www.boardofstudies.nsw.edu.au/voc_ed/board-endorsed-courses.html).

### HSC VET course delivery

HSC VET courses can only be delivered by an RTO with the relevant qualification and units of competency on their scope of registration. Scope of registration can be checked at <http://training.gov.au>.

RTOs offering training programs for the delivery and assessment of Automotive Manufacturing HSC VET courses must meet the requirements of the VET Quality Framework, the *Automotive Manufacturing Training Package (AUM12)* and the HSC course.

Information about the delivery of HSC VET courses by RTOs other than school system RTOs or TAFE NSW institutes is contained on the Board's *Assessment Certification Examination (ACE) website*.

Non-government schools outsourcing delivery of HSC VET courses to external providers also need to refer to the *Registered and Accredited Individual Non-government Schools (NSW) Manual* or *Registration Systems and Member Non-government Schools (NSW) Manual* which are available on the Board's website at [www.boardofstudies.nsw.edu.au/manuals/#regaccredsystemsmanuals](http://www.boardofstudies.nsw.edu.au/manuals/#regaccredsystemsmanuals).

### HSC work placement requirements

Work placement is a mandatory HSC requirement for all Automotive Manufacturing VET courses.

Students undertaking HSC VET courses as part of a school-based apprenticeship or traineeship will meet mandatory work placement hour requirements through the on-the-job training component of the school-based apprenticeship or traineeship.

Students' outside employment (ie not under the auspices of the school) may be recognised towards the requirement for work placement in a VET course (ACE 8051 – *Assessment Certification Examination (ACE) website*).

Non-completion of work placement is grounds for withholding the HSC course. Schools and colleges are advised to follow the procedure for issuing 'N' determinations as outlined on the Board's *Assessment Certification Examination (ACE) website*.

### Allocation of HSC indicative hours of credit

Units of competency drawn from Training Packages are not defined in terms of duration. The amount of time required by individual students to achieve competency will vary according to their aptitude and experience. Where a training program is designed for delivery by an RTO, the RTO will specify the length of the training program according to the delivery strategies and/or curriculum resources chosen.

However, for the purposes of the HSC, VET courses must be described in terms of their indicative hours. For this reason, indicative hours for unit credit towards the HSC have been assigned to each unit of competency. It is emphasised that the assignment of indicative hours does not imply that all students will fulfil all requirements of a unit of competency within these hours. RTOs may determine that additional or fewer hours are required for the achievement of particular competencies. However, this does not alter the HSC indicative hours allocated, only the delivery hours.

Students may need to spend additional time practising skills in a work environment and completing projects and assignments, in order to fulfil Training Package assessment requirements.

### **Exclusions**

Where there is significant overlap between an HSC VET course and other HSC VET or general education courses, the Board has an exclusion between the courses. Exclusions are applied at a course level rather than at the unit of competency level.

Schools should check all course exclusions when determining an appropriate pattern of study for their students.

Course exclusions for Automotive Manufacturing are detailed on the first page of this course description.

### **Recognition of Prior Learning (RPL) and credit transfer within VET courses**

Students who have current knowledge, skills or experience relevant to a VET course may be granted credit towards the course requirements.

Arrangements for RPL and credit transfer within VET courses, including processes, application forms and examples of possible scenarios, are detailed on the Board's website at [www.boardofstudies.nsw.edu.au/voc\\_ed/rpl.html](http://www.boardofstudies.nsw.edu.au/voc_ed/rpl.html).

### **School-based apprentices and trainees**

Information regarding provision for school-based apprentices and trainees within the HSC is available on the Board's website at [www.boardofstudies.nsw.edu.au/voc\\_ed/apprenticeships-traineeships.html](http://www.boardofstudies.nsw.edu.au/voc_ed/apprenticeships-traineeships.html).

Information on requirements and arrangements for NSW school-based apprenticeships and traineeships is available at [www.training.nsw.gov.au/individuals/apprenticeships\\_traineeships/school\\_based/index.html](http://www.training.nsw.gov.au/individuals/apprenticeships_traineeships/school_based/index.html).

### **Students with special education needs**

Students with special education needs may access a VET course in one of two ways:

- by undertaking the course under regular course arrangements, or
- by undertaking selected units of competency within the course that have been identified through the collaborative curriculum planning process.

For more information, see the [VET Courses and Students with Special Education Needs](#) fact sheet on the Board's website.

### **Students in Years 9 and 10 (Stage 5)**

In certain circumstances students in Years 9 and 10 (Stage 5) may access Stage 6 VET courses. Further information is available on the Board's website at [www.boardofstudies.nsw.edu.au/voc\\_ed/stage-5.html](http://www.boardofstudies.nsw.edu.au/voc_ed/stage-5.html).