

Start here.

a) environmentally sustainable workplace is a workplace with minimal pollution, reduced packaging and recycling friendly place where renewal and coherence of environmentally friendly material exists.

2010 HSC - Business Services
Band 2/3
Sample 2 Question 21

B) reduce the amount of paper used if possible, recycle as much recyclable materials if possible and minimise electricity used.

C) recycle paper
turn off unused lights
reduce the amount of time used by air conditioner
turn off electronics such as laptops, desktops, fans when not used.