

Start here.

Employees are a ~~an~~ ^{vital} asset ~~to~~ the business. Their actions and attitudes affect the ~~efficiency~~ and productivity of the business. Development and improvement of employees is required in order to effectively maintain ^{positive} business activity and ensure maximum profit is obtained ~~from~~ ^{for} the business.

Professional development of employees is required and essential due to the on going nature of education and in order to meet the changing of work technological developments and inventions require the need of staff to be trained. This strategy may involve internal or external ^{training} of staff in ^{order to} ~~learn~~ learn how to operate machinery. Internal training is the use of another employee or a supervisor directly ~~and~~ showing others ~~how~~ how to work technology. External training ~~is~~ is the use of an outside business coming in and teaching employees how to use the new technology. Training is an important strategy that a manager of business should use in order to ~~develop~~ develop or ~~update~~ update the skills of an employee so that their tasks can be completed in an efficient and appropriate manner. Training will

result in the professional development of employees. Another strategy ^{managers} could use is the enrolment of employees into TAFE courses that are relevant in the nature of work. This ~~develops~~ ^{develops} employees' skills professionally through extended education, as they will later return to work with an increased knowledge ~~on how to~~ ^{on how to} complete tasks and use their ~~new~~ ^{new} skills effectively within the business. ~~Another~~ ^{Another} weekly tutorials on ~~the~~ ^{the} skills needed within the business is also another strategy managers can take ~~to~~ ^{to} for the professional development of employees.

Employees are able to be improved through the distribution of rewards that attain, motivate and attract employees. This is an effective strategy that a manager could use in order to consequently improve employees within the workplace and motivate them to work at their best. Teamwork is also a strategy that allows for the combination of ideas and allows for employees to learn new things and work together in order to improve and achieve their goals. ~~Managers~~ ^{Managers} should train their employees

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is how to effectively communicate. This will develop and improve employees' ^{interpersonal skills} in workplace by how they interact with each other and customers of the business. This includes things such as audible volume, courteous tone, appropriate language, personal space, ^{and appropriate} body language, ~~and~~ this strategy ~~of~~ of effective communication will allow employees to professionally develop and improve due to the skills acquired and the satisfaction of ^{necessarily} communicating with others, especially when information is needed by ~~another~~ ^{another} person.

As cultural diversity is common, a manager should implement strategies that allow for the improvement of employees and their interaction ^{with others}. Managers must actively seek at ~~to~~ break down barriers causing conflict. Managers must also create a business culture of empathy and ^{acceptance} ~~acceptance~~ by promoting ~~and~~ ^{and} celebrating cultural celebrations and using a variety of communication methods. These strategies will consequently result in the professional development and improvement of employees in the workplace if managed effectively.

You may ask for an extra Writing Booklet if you need more space.