- 1 -

Start here. (a) Issues of concern regarding youth in the workplace con include their personal management skills. These skills involve problem-solving, organisational good communication and Skills planning decision making othributes. These SKilly - Will benefit WORKPlace preparing YOUTH Within YAR - current and future. Organizationals Harmor for SKIIIS and good communication are important ensuring efficiency and reliability within when the workplace . Office Use Only - Do NOT write anything, or made any marks below this line.

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b) Labour force participation can vary acrows the lifespan due to social factors and suitability of work patterns to age and circumstance Many people typically begin working as a young adult (15-24) commonly partaking in part-time or canual work to accompodate study time for other commitments such as or vocial interactions. The ability commitments and maintain life and wor When progressing into adulthood (25-45) balan. Work becomes more critical after the finishing of education (retraining, so individuals may more into more permanent or full - time positions. This is also altered however due to family circumstances, to the birth baby rendering the parent to that become unemployed for a period of time, or continue working through patterns such as job share or working remotely (from home) The transition from adulthood into the aged & atta usually constituting retirement, also impacts on their labour force participation choose to become unemployed or nove the casual jobs, allowing Individuals may more continue working White Parni-Additional writing space on back page.

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Start here. C) Workplace Structures play mauvire role in supporting employees reuponvibilities, through rights and these structures. Working Conditions: this allows an employee to have a clear understanding of what is accepted when taking this job. Awards are used to outline standard base payment rate that is being offered and ave given the opportunity te agree with ito offerings. Uncluding direct t indirect payment - non momentary awards). Enterprise agreemento are contracto that inform employer of the both the employer gand employeer rights and repunsibilities - Further support. Work place Culture: This structure provides an services unch as: workplace day care, prayer roomy, work place gymeti This encourages multicultural acts and supports the rights + responsibilities of the Anti-Diverimination Act. Feelings of encouragement and support \_a-e Evented through this, and ouvirt sole in the caving of children complayers parento workers happy + mothered have a right be-ep 10 Office Use Only – Do NOT write anything, or made any marks below this line.

Leave Entitlements: Carero leave, logg V RIVICE leave, annual leave, maturnity poternity and vick leave all cater to supporting of workers rights bilitics. The allow relaxation to CRUPONI holiday leave, sick leave for illneve ability's carers leave for long disability/primary carer of divabled. regnant women ; and get time men during the birth of child and onen are allowed much more. These leave with payallfamilieo/individuato with timancial in timeo of criviv ausiutance imple reward of tull time - parts Ubrk equilation: Anti-Diverimination Act been placed to support -q11 situations that would prevent individuals employment toye to discrimination from a onen, ATI, divabled ets) this Supporb righto of these disadvantag individualy, enforces the repections gnel -(JUJPiciay) divisival, grievance procedures Un tair Another etc. legiviation Additional writing space on back page.

Work Health and Safety Act (WHS which outlines rules and regulation which my + be abided by both employers and employees, to prevent unsafe behavious, work accidents etc. This also gives means for day Workers Compensation employées have a right and responsibility to support workplace accident. Trade Union: The structure involves roup of people who by employees (have the right to do so) to assist them in any north ivues, diverimination acts, device place pay rives, injuries and unfair dirsmisals. Aggine Trade unions have a duty negotiate terms of gal conditions are couving concern, and advide to the endoyse of work place isune, which fourther support the rights of employees to be of fair conditions and responsibilities of provode a late happy, Work place to respectful avironment.  $\leftarrow$  Tick this box if you have continued this answer in another writing booklet. Office Use Only - Do NOT write anything, or made any marks below this line.

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Start here Flexible Working Hours: is another Workplace utructure which offers flexible working hours/conditions for individuals which need to accomodate "pecific lifeutytes. E.g. New nother man to go back to work after the nerd child is old enough to go to pre school, but is only 3 days a week the utilization of & Jobshare allows a mother to share a Full Job betalen 2 employees, resulting in full time benefity, an income, and ability to balance work and for ily lifevhyles. Employees have the right offer other flexible voutines unch au flexi-time. Which allows an employee to have the right to hours which will accompodate them/ their their lifestyles whilst still earning an income, and contributing to the labour force perticipation rate. These work place anctures all contribute and work together to build flexible, rafe working environmen individuals and families

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especially contribute to the ability alance a work and home/famil These workplace othectures are rafity net which supports ployeer rights to fair, safe, cultural, and supportive environments in workplace. Its supports fle responsibilities in which employeds have, allow employees SIZ 10 tind to their own responsibilities ] ۰. Additional writing space on back page.

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