

Answer the questions in the
length of response.

These spaces provide guidance for the expected

Question 16 (9 marks)

- (a) Why is clear and concise communication important when working on a construction site? 1

Clear and concise communication is vital because of its importance in providing simplicity through the workers and workplace, to make the work easier and get the job done faster, and more sufficiently.

- (b) Identify ONE form of written communication and explain its use when working on a construction site. 3

'Data Sheets', provide data on what is going on around the workplace to create ease and prevent mis-communication. This is done through this sheet. Showing what materials are needed and are available to the workers and workplace which is shown through this sheet. 'MSADA' which is a main part to a construction place, being essential and imperative.

Question 16 continues on page 10

Question 16 (continued)

- (c) Explain, using examples, how workers on-site may communicate effectively with each other.

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There are many ways workers can successfully communicate in a workplace or on-site through main ideas such as, verbal speaking, hand gestures (hand signals), touch, and written documents and signs, which all appeal to the individuals that find it hard to read that struggle or non-English speakers.

Verbal speaking, is an essential communication asset, which allows the workers to inform one another having it, for and against to talking to much slowing work processes down and also it's high where talking and communicating can be set to achieve the work at a much quicker rate.

Hand signals also are imperative to communicating throughout the on-site jobs, and workplaces through such simple hand signals can inform a worker so much, this skill is mainly used at such lengths from one another distant communication that is used to speak to one another. These communication skills are effectively used throughout each trade.

End of Question 16