

Financial Services

Section II (continued)

Question 19 (4 marks)

- (a) Outline TWO reasons why a business should follow sustainable work practices. 2

Better reputation for businesses
.....
TO comply with rules & regulations
.....
~~.....~~

- (b) How can technology be used to contribute to sustainable work practices? 2

- MyOB - TO perform efficient work processes ^{thus} using less paper ^{with accounting}
.....
- Microsoft ~~Word~~ Excel - TO organize ~~the~~ customer data bases

Please turn over

- Energy Efficient light bulbs - TO reduce the carbon footprint
.....
- recycling - TO ~~cause~~ cause less damage to the environment