Tourism

AQF VET qualification: SIT20116 Certificate II in Tourism

Training Package: SIT Tourism, Travel and Hospitality (version 1.1)

BOSTES course name	Pattern of study	BOSTES course number	Schools Online (Administration) entry advice
Tourism (120 hours)	2 units x 1 year	42036	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)
Tourism (180 hours)	3 units x 1 year	42037	Enter this course number for either Preliminary (Year 11) or HSC (Year 12)*

* For course delivery over two years, the entry on *Schools Online (Administration)* should be made in the second year (ie HSC).

Eligibility: Nil

Exclusions: Tourism, Travel and Events Curriculum Framework

HSC course requirements

Tourism (120 indicative hours)

- the possible qualification outcome is a Statement of Attainment towards SIT20116 Certificate II in Tourism
- accredited for a total of 2 units at the Preliminary and/or HSC level
- attempt core and/or units of competency to a minimum of 120 HSC indicative hours.

Tourism (180 indicative hours)

- the possible qualification outcome is SIT20116 Certificate II in Tourism
- accredited for a total of 3 units at the Preliminary and/or HSC level
- attempt all core units of competency (totalling 60 HSC indicative hours) and elective units of competency to a minimum of 120 HSC indicative hours
- a minimum of 35 hours of work placement is strongly recommended

The requirements for the completion of an HSC VET course are different to the requirements for AQF VET qualification completion. Registered Training Organisations (RTOs) need to ensure that delivery of courses meets HSC course requirements and complies with Training Package rules.

For a course to count towards the HSC program of study, students must satisfy the course completion criteria as required by the Board of Studies, Teaching and Educational Standards NSW. (Refer to the *Assessment Certification Examination (ACE) website.*)

There must be sufficient evidence that the student has:
- followed the course developed or endorsed by BOSTES
- applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course
- achieved some or all of the course outcomes
- (where applicable) undertaken the mandatory work placement.

Unit credit for the Higher School Certificate

Tourism HSC VET courses count as Board Endorsed unit credit for the HSC but do not contribute towards an Australian Tertiary Admission Rank (ATAR).

To facilitate flexibility of VET in the HSC, courses may be delivered as Preliminary, as HSC or as a combination of Preliminary and HSC units.

The HSC credit units will be allocated to students' Preliminary and/or HSC patterns of study as required.

The pattern of study (BOSTES course number) entered on *Schools Online (Administration)* should reflect the delivery of the HSC VET course over successive years. For example, delivery of a 240 HSC indicative hour course over two years should be entered as 2 units x 2 years. Students will be credentialled for the HSC credit units entered each calendar year, provided they have satisfactorily completed the course requirements for that calendar year as determined by the school, college or RTO.

Course content

CORE

Unit code and title	Status for AQF VET qualification	HSC indicative hours of credit
SITTIND001 Source and use information on the tourism and travel industry	core	20
SITXCCS003 Interact with customers	core	15
SITXCOM002 Show social and cultural sensitivity	core	10
SITXWHS001 Participate in safe work practices	core	15

Total HSC indicative hours for core units of competency: 60

ELECTIVE

Unit code and title	Status for AQF VET qualification	HSC indicative hours of credit
Client and Customer Service, and Sales		
SITXCCS001 Provide customer information and assistance	elective – listed	15
SITXCCS002 Provide visitor information	elective – listed	20
Communication and Teamwork		
BSBCMM201 Communicate in the workplace	elective – listed	15
BSBWOR203 Work effectively with others	elective – listed	15
SITXCOM001 Source and present information	elective – listed	10
Computer Operations and ICT Management		
BSBITU201 Produce simple word processed documents	elective – listed	20
BSBITU202 Create and use spreadsheets	elective – listed	15
BSBWOR204 Use business technology	elective (max 4)	15
BSBITU301 Create and use databases	elective (max 4)	20
Environmental Sustainability		
BSBSUS201 Participate in environmentally sustainable work practices	elective – listed	15

Unit code and title	Status for AQF VET qualification	HSC indicative hours of credit
Finance		
SITXFIN001 Process financial transactions	elective – listed	15
First Aid		
HLTAID003 Provide first aid	elective – listed	20
Inventory		
SITXINV001 Receive and store stock	elective – listed	10
Tourism Delivery		
SITXCOM003 Provide a briefing or scripted commentary	elective – listed	10
SITTGDE001 Interpret aspects of Australian Indigenous culture	elective – listed	25
SITTGDE007 Research and share general information on Australian Indigenous cultures	elective (max 4)	25
Tourism Sales and Operations		
SITTTSL001 Operate online information systems	elective – listed	15
SITTTSL002 Access and interpret product information	elective – listed	20

AQF VET qualification

Qualification packaging rules are contained in the *SIT Tourism, Travel and Hospitality Training Package* at http://training.gov.au.

In summary, to attain SIT20116 Certificate II in Tourism students must achieve 11 units of competency including:

a)   4 core units of competency

b)   7 elective units of competency:

    – 3 units of competency listed

    – 4 units of competency listed, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

Other information

Criteria for the endorsement of Board Endorsed VET courses (VET BECs)

The criteria for endorsement of VET BECs are outlined in the *Guidelines for Stages 5 and 6 Board Endorsed VET Courses* available on the BOSTES website at www.boardofstudies.nsw.edu.au/voc_ed/board-endorsed-courses.html.

HSC VET course delivery

HSC VET courses can only be delivered by an RTO with the relevant qualification and units of competency on their scope of registration. Scope of registration can be checked at http://training.gov.au.

RTOs offering training programs for the delivery and assessment of Tourism HSC VET courses must meet the requirements of the VET Quality Framework, the *SIT Tourism, Travel and Hospitality Training Package* and the HSC course.

Information about the delivery of HSC VET courses by RTOs other than school system RTOs or TAFE NSW institutes is contained on the BOSTES *Assessment Certification Examination (ACE) website*.

Non-government schools outsourcing delivery of HSC VET courses to external providers also need to refer to the *Registered and Accredited Individual Non-government Schools (NSW) Manual* or *Registration Systems and Member Non-government Schools (NSW) Manual* which are available on the BOSTES website at http://rego.bostes.nsw.edu.au.

HSC work placement requirements

Work placement is strongly recommended for the 180-hour Tourism VET course.

Students undertaking HSC VET courses as part of a school-based apprenticeship or traineeship will meet mandatory work placement hour requirements through the on-the-job training component of the school-based apprenticeship or traineeship.

Students' outside employment (ie not under the auspices of the school) may be recognised towards the requirement for work placement in a VET course (ACE 8051 – *Assessment Certification Examination (ACE) website*).

Non-completion of work placement is grounds for withholding the HSC course. Schools and colleges are advised to follow the procedure for issuing 'N' determinations as outlined on the BOSTES *Assessment Certification Examination (ACE) website*.

Allocation of HSC indicative hours of credit

Units of competency drawn from Training Packages are not defined in terms of duration. The amount of time required by individual students to achieve competency will vary according to their aptitude and experience. Where a training program is designed for delivery by an RTO, the RTO will specify the length of the training program according to the delivery strategies and/or curriculum resources chosen.

However, for the purposes of the HSC, VET courses must be described in terms of their indicative hours. For this reason, indicative hours for unit credit towards the HSC have been assigned to each unit of competency. It is emphasised that the assignment of indicative hours does not imply that all students will fulfil all requirements of a unit of competency within these hours. RTOs may determine that additional or fewer hours are required for the achievement of particular competencies. However, this does not alter the HSC indicative hours allocated, only the delivery hours.

Students may need to spend additional time practising skills in a work environment and completing projects and assignments, in order to fulfil Training Package assessment requirements.

Exclusions

Where there is significant overlap between an HSC VET course and other HSC VET or general education course, BOSTES has an exclusion between the courses. Exclusions are generally applied at a course level rather than at the unit of competency level.

Student can only undertake (120 indicative hours) course or the Tourism (180 indicative hours) course.

Schools should check all course exclusions when determining an appropriate pattern of study for their students.

Course exclusions for Tourism are detailed on the first page of this course description.

Recognition of Prior Learning (RPL) and credit transfer within VET courses

Students who have current knowledge, skills or experience relevant to a VET course may be granted credit towards the course requirements.

Arrangements for RPL and credit transfer within VET courses, including processes, application form and examples of possible scenarios, are detailed on the BOSTES website at www.boardofstudies.nsw.edu.au/voc_ed/rpl.html.

School-based apprentices and trainees

Information regarding provision for school-based apprentices and trainees within the HSC is available on the BOSTES website at www.boardofstudies.nsw.edu.au/voc_ed/apprenticeships-traineeships.html.

Information on requirements and arrangements for NSW school-based apprenticeships and traineeships is available at www.training.nsw.gov.au/individuals/apprenticeships_traineeships/school_based/index.html.

Students with special education needs

Students with special education needs may access a VET course in one of two ways:
- by undertaking the course under regular course arrangements, or
- by undertaking selected units of competency within the course that have been identified through the collaborative curriculum planning process.

For more information, see the *VET Courses and Students with Special Education Needs* fact sheet, as well as *Collaborative Curriculum Planning* advice, on the BOSTES website.

Students in Years 9 and 10 (Stage 5)

In certain circumstances students in Years 9 and 10 (Stage 5) may access Stage 6 VET courses. Further information is available on the BOSTES website at www.boardofstudies.nsw.edu.au/voc_ed/stage-5.html.