

Community Services – Introduction

BOS course name	Pattern of study	BOS course number	Schools Online (Administration) entry advice
Community Services – Introduction (120 hours)	2 units x 1 year	58250 (school/private provider delivered)	Enter this course number for Preliminary (Year 11) or HSC (Year 12)
		43550 (TAFE NSW delivered)	
Community Services – Introduction (240 hours)	2 units x 2 years	58251 (school/private provider delivered)	Enter this course number for both Preliminary (Year 11) and HSC (Year 12)
		43551 (TAFE NSW delivered)	

AQF VET qualification	Statement of Attainment towards Certificate II in Community Services (CHC20108) Certificate II in Community Services (CHC20108)
------------------------------	--

The *Community Services – Introduction* Board Endorsed Course (BEC) offers an introduction to community services work. It does not provide an immediate career outcome in NSW.

Entry level qualifications for sectors within the community services industry are at Certificate III level and higher. Pathways to these qualifications are available through the *Community Services Content Endorsed Course (CEC)* and *Human Services Curriculum Framework (Aged Care)*.

Work placement	120-hour course – 35 hours recommended 240-hour course – 70 hours recommended Note: CHCIC201B <i>Communicate with children</i> , if selected as an elective, requires assessment in the workplace (see the <i>Evidence Guide</i> for the unit of competency).
-----------------------	--

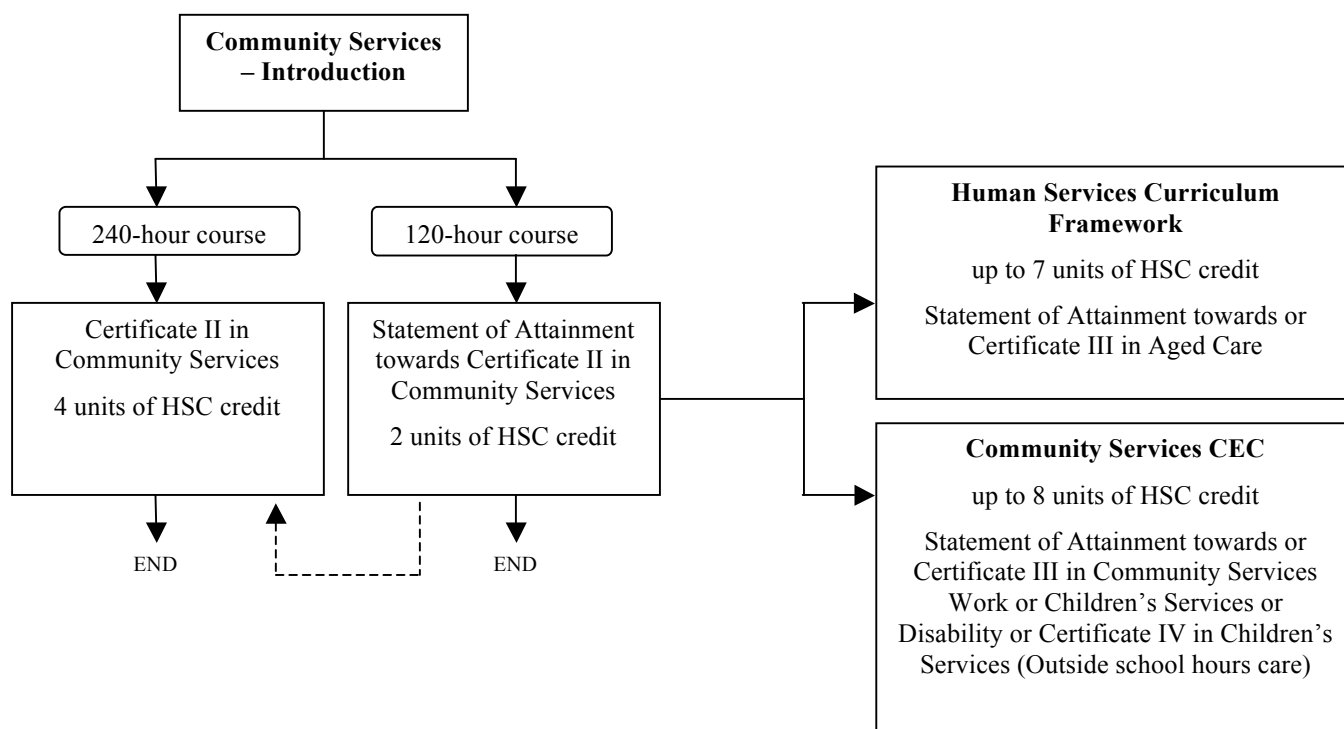
Exclusions	120-hour course – no exclusions The 240-hour course [#] has an exclusion with the: <ul style="list-style-type: none"> • Community Services VET CEC, and • Human Services Curriculum Framework.
-------------------	--

[#] **Students interested in further study in their HSC within community services and/or commencing a career post-school should undertake course(s) from the *Community Services CEC* or *Human Services Curriculum Framework* rather than the 240-hour course from this *Community Services – Introduction* BEC.**

For TAFE NSW delivery only:

TAFE course name	Community Services	TAFE course number	18148
-------------------------	--------------------	---------------------------	-------

Pathways within sectors of the community services industry in the HSC



HSC unit credit and course requirements

HSC unit credit for VET courses can be accredited to the Preliminary and/or HSC pattern of study.

Community Services – Introduction (120 indicative hours)

- accredited for a **total** of 2 units at the Preliminary and/or HSC level
- attempt three (3) mandatory units of competency and elective units of competency to bring course total to a minimum of 120 HSC indicative hours.

Community Services – Introduction (240 indicative hours)

- accredited for a **total** of 4 units at the Preliminary and/or HSC level
- attempt three (3) mandatory units of competency and elective units of competency to bring course total to a minimum of 240 HSC indicative hours.

To count a course towards the HSC program of study students must satisfy the course completion criteria as required by the Board of Studies. Refer to Section 8.4 of the *Assessment, Certification and Examination (ACE) Manual*.

Access including access by students in Stage 5

Students undertaking courses within the community services and/or health industries may be required to:

- be immunised against infectious diseases (see www.health.nsw.gov.au)
- undergo occupational screening
- sign a *Volunteer/Student Declaration* (formerly Prohibited Employment Declaration) (see www.kids.nsw.gov.au)
- undertake a criminal record check (see www.police.nsw.gov.au) or *Working with Children Check* (see www.kids.nsw.gov.au).

For further advice contact your school system and/or registered training organisation (RTO).

In certain circumstances students in Stage 5 may access this Stage 6 VET course while also completing the requirements for the award of the School Certificate. Further information is available on the Board of Studies website at www.boardofstudies.nsw.edu.au/voc_ed/stage-5.html

Course content

Unit code	Unit title	Unit-specific prerequisite	Core (C) or elective (E) for AQF VET qualification	HSC indicative hours of credit
MANDATORY Attempt THREE units of competency				
CHCCS211A	Prepare for work in the community sector	nil	C	25
CHCORG202C	Work with others	nil	C	10
plus				
CHCOHS312A	Follow safety procedures for direct care work	nil	C (choose 1 from 2)	25
or				
HLTOHS200A	Participate in OHS processes	nil	C (choose 1 from 2)	20
Total HSC indicative hours for compulsory units of competency				55 or 60

ELECTIVE Attempt units of competency to bring course total to a minimum of 120 or 240 HSC indicative hours				
BSBSUS201A	Participate in environmentally sustainable work practices	nil	E	15
CHCAC317A	Support older people to maintain their independence	nil	E	20
CHCAC318A	Work effectively with older people	nil	E	40
CHCADMIN201C	Undertake basic administrative duties	nil	E	10
CHCAL307A	Comply with family day care administration requirements	nil	E	20
CHCAOD201D	Prepare for alcohol and other drugs work	nil	E	20
CHCCH225A	Prepare to work in social housing	nil	E	20
CHCCN301A	Ensure the health and safety of children	nil	E	40
CHCCN302A	Provide care for children	nil	E	45
CHCCN303A	Contribute to provision of nutritionally balanced food in a safe and hygienic manner	nil	E	25
CHCCOM201C	Communicate with people accessing the services of the organisation	nil	C	10
CHCCS200D	Deliver service to clients	nil	E	20

Unit code	Unit title	Unit-specific prerequisite	Compulsory (C) or elective (E) for AQF VET qualification	HSC indicative hours of credit
CHCCS308B	Provide first point of contact	nil	E	20
CHCDIS220B	Prepare for disability work	nil	E	20
CHCDIS301A	Work effectively with people with a disability	nil	E	40
CHCFC301A	Support the development of children	nil	E	40
CHCGROUP201C	Support the activities of existing groups	nil	E	10
CHCIC201B	Communicate with children [§]	nil	E	10
CHCORG201A	Follow policies, procedures and programs of the organisation	nil	C	10
CHCRF301D	Work effectively with families to care for the child	nil	E	15
CHCRH401A	Work effectively in the leisure and health industry	nil	E	30
CHCYTH301D	Work effectively with young people	nil	E	25
HLTCPR201A	Perform CPR	nil	E	10
HLTCSD203B	Prepare and maintain beds	nil	E	10
HLTFA201A	Provide basic emergency life support	nil	E	10
HLTFA301B	Apply first aid	nil	E	20
HLTHIR403B	Work effectively with culturally diverse clients and co-workers	nil	E	20
HLTHIR404B	Work effectively with Aboriginal and/or Torres Strait Islander people	nil	E	25
Total HSC indicative hours				120 or 240

[§] This unit of competency must be assessed in the workplace (see the *Evidence Guide* for this unit of competency). In their planning, schools and RTOs should ensure that sufficient work placement time is scheduled for the development of competence and collection of evidence.

AQF VET qualification

To attain Certificate II in Community Services (CHC20108) students must achieve 11 units of competency including:

- a) 5 core units of competency
- b) 6 elective units of competency.